



**Atlantian Great Book of Laws**

**The Laws of the Glorious Kingdom of Atlantia**  
***Effective September 2011***

By the Grace of Their Majesties of Atlantia, Michael of Bedford and Seonaid ni Fhionn, the following document is an updated issue of The Atlantian Great Book of Law, which is an official publication for the Kingdom of Atlantia, part of the Society for Creative Anachronism, Inc. (SCA, Inc.) It is provided for your information and may be reproduced locally. In case of a discrepancy between The Atlantian Great Book of Law maintained by the Kingdom Clerk of Law, and reproduced copies or electronic versions, The One True Atlantian Great Book of Law held on the Kingdom web site and maintained by The Clerk of Law has precedence.

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Kingdom Arms by Master Bran Trefonnen

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# The Great Book of Laws of the Kingdom of Atlantia

## 1 Atlantian Great Book of Laws

### 1.1 Compilation of Kingdom Law

The Atlantian Great Book of Laws, the compilation of Kingdom Law, contains all the current laws of the Kingdom of Atlantia. Only those laws listed here or enacted hereafter in the manner described below are in effect in the Kingdom of Atlantia. Any Corpora references cited in the Atlantian Great Book of Laws are based on the version of Corpora published June 11, 2009.

### 1.2 Requirements for Publication and Effect of Kingdom Law

In accordance with Corpora IV F, laws must be proclaimed in order to take effect. Laws must be submitted for publishing as an electronic newsletter supplement, at or before the Crown's last court to be valid. The law changes shall not be published without electronic approval from the Crown.

### 1.3 Updating of the Atlantian Great Book of Law

The Atlantian Great Book of Law must be updated on the Kingdom web site within fourteen (14) days of notification of the new law in the Kingdom Newsletter and/or the publication of a Kingdom Newsletter's electronic supplement. The authoritative version of Kingdom Law shall be maintained by the Clerk of Law and the Kingdom Seneschal's Office in PDF format.

## 2 The Crown

### 2.1 Duties and Powers of the Crown

In addition to the duties and powers set forth in Corpora IV C – G, the Crown shall:

- Consult with the populace of the Kingdom, the Their landed Barons and Baronesses, Their Great Officers of State and Their Officers of State, on matters which the Crown deems necessary.
- Ensure the succession of the Crown
- Ensure the Continuity of Reigns
- Enact, change and repeal laws after consultation with Curia
- Negotiate and enact treaties with other Kingdoms
- Ensure the proper transfer of Royal Records
- Remain a resident of the Kingdom of Atlantia throughout the completion of Their reign

### 2.2 Ensuring the Succession of the Crown

In accordance with Corpora IV C 2, the Crown shall hold a Crown Tournament to choose their successors.

- Crown Tournament shall be a double elimination tournament.
- Once the Crown Tournament list is drawn and set into the list tree, the Crown, the Marshal In Charge of Crown Tournament and the Minister of the List in charge of Crown Tournament shall sign off on the list. Once the list is signed, no changes may be made to it unless all of the above listed signatories agree to and sign off on the changes.

- The victor of the Crown Lists and his or her consort shall together assume the position of successors to the Crown and the titles of Crown Prince and Crown Princess as appropriate to their gender.

### **2.2.1 Eligibility for Crown Tournament**

In addition to the requirements set forth in Corpora IVA2 & IVB, all combatants and their consorts in the Crown Tournament must:

- Be presented to and acceptable to the Crown
- Be willing and able to fulfill the duties of the Crown
- Intend to make an honorable attempt to compete for the Crown
- Be subjects of the Kingdom of Atlantia
- Have resided in Atlantia for at least one year immediately prior to the Crown Tourney\*
- Submit a Letter of Intent to fight in Crown Tourney to the Crown by the due date set. The Letter of Intent shall include all required information\*
- Have arms registered with the College of Heralds or present proof of heraldic submission through a warranted herald prior to Crown Tournament\*

\* These requirements may be waived at the discretion of the Crown.

### **2.2.2 Crown Letter of Intent Requirements**

A combatant and their consort's Letter(s) of Intent must contain:

- Their modern and SCA names along with their address(es), email address(es) and phone number(s)
- Membership information (membership numbers and expiration dates)
- Any additional information requested by the Crown

### **2.2.3 Withdrawal from and Victory in Crown Tournament**

Either the combatant or their consort may withdraw at any point in the tournament, without loss of honor, by notifying the Crown or the Minister of the Crown Lists.

If either the combatant or their consort choose to withdraw during the tournament, they are both eliminated.

### **2.2.4 Exclusion of Other Offices and Appointments for the Crown**

The victor of the Crown Lists and their consort shall vacate any other offices or appointments held at the time of assumption of the titles of King or Queen.

The Crown Prince and Princess may use the time between Crown Tourney and Coronation to divest themselves of any other office or appointment

## **2.3 Ensuring the Continuity of Reigns**

- ### **2.3.1**
- In the case that either the Crown Prince or the Crown Princess is unable to assume the throne, the remaining Heir shall assume the duties of both through their Coronation and until the Coronation of their successors.

**2.3.2** In the case that neither the Crown Prince nor the Crown Princess is able to assume the throne, a new Crown Tournament shall be held at the first possible event to ensure the succession.

**2.3.3** In the case of the inability of either the Sovereign or the Consort to complete the reign, the remaining Monarch shall assume the duties of both until the Coronation of Their successors.

**2.3.4** In the case that neither the Sovereign nor Consort is able to complete the reign:

**2.3.4.1** If the Heirs have been chosen, They shall be crowned at the first possible event.

**2.3.4.2** If the Heirs have not yet been chosen:

- The Kingdom Seneschal shall ensure that a Crown Tournament is held at the first possible event.
- The victors shall be invested as Sovereign and Consort immediately upon the conclusion of the Tournament.

**2.3.4.3** In the interim between the abdication of the Monarchs and the crowning of the new Monarchs, the Kingdom Seneschal's duties and powers shall include:

- Holding in trust the regalia and records of the monarchy for the future Crown.
- Conducting such correspondence in the name of the Crown as is deemed necessary for the function of the Kingdom and to ensure continuity for the future Crown.

## **2.4 Enacting, Changing, and Repealing Law**

**2.4.1** The Crowns shall enact, or repeal Kingdom Law only after consultation with Curia Regis.

**2.4.2** The Crown may change law without consulting Curia Regis to fix grammatical mistakes, numbering errors, duplication, and style inconsistencies that do not change the content and intent of the law.

**2.4.3** The Crown's word is law, in accordance with Corpora I A, where modern law, Corpora, Society policy and Kingdom law are silent.

## **2.5 Treaty Specifications**

The Kingdom of Atlantian may take part in treaties with other Kingdoms of the SCA, Inc.

- Treaties shall be negotiated by the Crown or their designated representatives.
- Treaties shall be ratified by being presented to Curia Regis, agreed to by the Crown Prince and Princess, and published as a newsletter supplement. A treaty cannot be ratified until the Crown Prince and Princess have been chosen.
- Treaties shall be changed by the same process as ratification.
- All treaties in effect for the Kingdom of Atlantia shall be published in the Atlantian Great Book of Law.

## **2.6 Transfer of Royal Records**

- The outgoing Crowns must transfer all required polling information and commentary to Their Successors no later than seven (7) days after Coronation.
- Baronial pollings and Pollings of Confidence must be destroyed at the completion of a Reign.
- All Treaties and related correspondence shall be transferred to the Kingdom Seneschal within seven (7) days of Coronation.
- All correspondence concerning a sanction, including emails, notes, and records, must be transferred to the incoming Crowns and the Kingdom Seneschal no later than seven (7) days after Coronation.

### **3 Curia Regis**

Curia Regis is hereby defined as an assembly called by the Crown in order to consult with on the administration and governance of the Kingdom.

#### **3.1 Members of Curia Regis**

The members of Curia Regis are:

- The Crown Prince and Princess of Atlantia
- All Territorial Barons and Baronesses
- All Great Officers of State
- All Officers of State
- All Branch Seneschals

#### **3.2 Addressing Curia Regis**

All members of Curia Regis may speak at a Curia Regis. Any other person may attend Curia Regis but may speak only if recognized by the Crown. Written proxies from the members of Curia may be accepted by the Crown if received prior to the commencement of Curia.

#### **3.3 Curia Regis Notification Requirements**

Notification for meetings of Curia Regis shall include:

- The date, time, place, agenda and proposed wording for any Kingdom law changes must be published in the Kingdom newsletter's electronic supplement at least thirty (30) days prior to the date of Curia.
- Emergency meetings of Curia Regis shall be called by an electronic letter of notification to the members of Curia Regis. This notification shall be sent at least ten (10) days before the date of Curia and shall include the reason for the emergency meeting. An emergency meeting shall be limited to the topic(s) listed in the letter of notification.

### **4 The Officers of the Kingdom of Atlantia**

The officers of the Kingdom of Atlantia consist of the Great Officers of State, the Officers of State, and the Branch officers.

#### **4.1 Great Officers of State**

The Great Officers of State are:

- Kingdom Seneschal
- Triton Principal Herald

- Kingdom Earl Marshal
- Kingdom Chancellor of the Exchequer
- Kingdom Chronicler
- Kingdom Minister of Arts and Sciences
- Kingdom Chatelain
- Kingdom Chirurgeon
- Kingdom Web Minister

## 4.2 Duties and Responsibilities of Great Officers of State

The Great Officers of State shall:

- Advise the Crown on matters pertaining to their office
- Ensure that Atlantia remains in compliance with the policy and requirements of their Corporate Superior (if any)
- Ensure all Kingdom law and policy related to their Office remain accurate and current
- Submit such reports as are required by their Corporate Superior and the laws of the Kingdom. Copies of all such reports shall be sent to the Kingdom Seneschal
- Collect reports from their Officers of State, Deputies and Branch Officers as defined in the Great Officer's policy
- Report on the state of their office to the Crown at Coronation. The Crown may choose to accept this report by proxy
- In accordance with Corpora VII K 1, submit a roster of their warranted Officers of State, any Deputies and all Branch Officers to the Crown for approval at Coronation. A copy of the roster must be provided to the Kingdom Seneschal
- Attend Curia Regis or send a representative in the form of one of their warranted officers as a proxy
- Attend Unevent and host meetings with Officers of State, Deputies and Branch Officers as needed
- Supervise and coordinate the actions of their Officers of State, Deputies and Branch Officers throughout the Kingdom
- Warrant qualified individuals as Branch Officers
- Warrant Officers of State, deputies, Branch Officers and any At Large Officers by individual warrant or by roster for a period of time determined by the policy of the Great Officer. Warrants and rosters shall include, at minimum, the local Branch Officer's membership number and the information required by Corpora VII K 1
- Ensure, at least once per reign that all warranted Branch Officers are members of the SCA, Inc. with access to the Kingdom newsletter
- Ensure that anyone warranted in an office that directly supervises minors, such as youth marshals and youth coordinators, have completed and passed the background check process per Society requirements
- Designate and train an Emergency Deputy. The name and appropriate contact information of that person shall be published on the Kingdom web site
- Provide training to any Officers of State, Deputies and Branch Officers as necessary

## 4.3 Great Officer of State Policy Requirements

The Great Officers of State have the authority to make policy for the discharge of their office and their subordinates' offices.

- All policy shall be presented to and approved by the Crown prior to publication.

- All policy must be must be published in the Kingdom newsletter’s electronic supplement.
- The Kingdom Chronicler shall not publish such policy without electronic approval from the Crown.

#### **4.4 The Officers of State**

##### **4.4.1 The Officers of State reporting to the Kingdom Seneschal are:**

- MD Regional Kingdom Seneschal
- VA Regional Kingdom Seneschal
- Eastern NC Regional Kingdom Seneschal
- Western NC Regional Kingdom Seneschal
- SC/GA Regional Kingdom Seneschal
- Kingdom Chancellor of Youth Activities
- Kingdom Clerk of Law
- Kingdom Waiver Secretary
- Kingdom Calendar Coordinator
- Kingdom Event Bids Coordinator

##### **4.4.2 The Officers of State reporting to the Triton Principal Herald are:**

- Golden Dolphin Herald
- Clerk of Precedence
- Clerk of the Signet

##### **4.4.3 The Officers of State reporting to the Kingdom Earl Marshal are:**

- Minister of the Lists (KMOL)
- Deputy Earl Marshal for Armored Combat (DEM-Armored)
- Deputy Earl Marshal for Rapier Combat (DEM-Rapier)
- Deputy Earl Marshal for Combat Archery (DEM-Combat Archery)
- Deputy Earl Marshal for Siege Combat (DEM-Siege)
- Deputy Earl Marshal for Equestrian Activities (DEM-Equestrian)
- Deputy Earl Marshal for Target Archery (DEM-Target Archery)
- Deputy Earl Marshal for Thrown Weapons (DEM- Thrown Weapons)
- Deputy Earl Marshal for Youth Armored Combat (DEM-Youth Armored)
- Deputy Earl Marshal for Youth Rapier Combat (DEM-Youth Rapier)

##### **4.4.4 The Officers of State reporting to the Kingdom Chancellor of the Exchequer are:**

- Kingdom Non-Member Surcharge (NMS) Secretary
- Kingdom Chamberlain

##### **4.4.5 The Officer of State reporting to the Kingdom Chronicler is:**

- Kingdom Historian

##### **4.4.6 The Officers of State reporting to the Kingdom Minister of Arts and Sciences are:**

- University Chancellor
- Editor of the Oak

#### **4.5 Duties and Responsibilities of Officers of State**

The Officers of State shall:

- Advise their Great Officer of State on matters pertaining to their office
- Submit such reports as are required by their Great Officer of State and the laws of the Kingdom.
- Attend Curia Regis
- Attend Unevent and host any meetings as required by their Great Officer of State
- Supervise and coordinate the actions of their office, and, when applicable, their branch officers
- Perform additional duties and responsibilities as defined by their Great Officer of State to whom each reports

#### **4.6 Regalia and Records as Office Property**

All records and regalia accruing to any office are property of the office and must be transmitted to the new officer within ten (10) days of any change of office.

### **5 Great Officer of State and Officer of State Selection, Terms, and Removal**

#### **5.1 Selection and Appointment of Great Officers of State and Officers of State**

**5.1.1** In accordance with Corpora VII J 1, Great Officers of State are selected and appointed by the Crown after the solicitation of applicants and consultation with the Kingdom Seneschal.

- The incumbent Great Officer of State shall advertise the open position.
- The Great Officer of State shall recommend a replacement to the Crown, but the Crown is in no way bound to follow that recommendation.
- Great Officers of State are ratified and warranted by the corresponding Corporate Officer. (If applicable).
- In accordance with Corpora VII J1, if no corresponding Corporate Officer exists, the Crown shall act unilaterally.

**5.1.2** In accordance with Corpora VII J 2, Officers of State are selected by the Great Officer of State and ratified by the Crown after the solicitation of applicants.

- The Great Officer of State shall advertise the open position.
- The Great Officer of State shall recommend a replacement to the Crown, but the Crown is in no way bound to follow that recommendation.
- Officers of State are ratified and warranted by the corresponding Great Officer.

#### **5.2 Installation of Great Officers of State or Officers of State**

Great Officers of State and Officers of State are installed by presentation at Royal Court.

#### **5.3 Membership Verification of Great Officers of State and Officers of State**

Within ten (10) days of investiture or continuance in office, Territorial Barons and Baronesses shall present their membership information demonstrating their membership is current through their initial term of office to the Kingdom Seneschal for verification. Upon renewal of term of office, membership information must again be provided.

#### **5.4 Exclusion of Other Offices and Appointments of Great Officers of State and Officers of State**

Great Officers of State and Officers of State may not also concurrently serve as an Officer of State or a Branch Officer. Great Officers of State and Officers of State may serve as a branch Deputy or an At-Large officer.

#### **5.5 Tenure and Renewal Terms of Great Officers of State and Officers of State**

The initial term of office is hereby defined as three (3) years- Subsequent renewal terms are one (1) year.

#### **5.6 Review and Reappointment of Great Officers of State and Officers of State**

**5.6.1** The Crown shall review a Great Officer of State's performance at least ninety (90) days prior to the end of their term, and may ask the officer to serve a renewal term. A Great Officer of State may be reappointed for as many single renewal terms as the presiding Crown and the officer may desire.

**5.6.2** The Great Officer of State shall review an Officer of State's performance at least ninety (90) days prior to the end of their term, and may ask the officer to serve a renewal term. An Officer of State may be reappointed for as many single renewal terms as the presiding Crown, the Great Officer of State and the Officer of State may desire.

#### **5.7 Suspension of Great Officers of State and Officers of State**

In accordance with Corpora VII M, Great Officers of State and Officers of State may be suspended by the Crown for stated cause for the duration of Their reign.

#### **5.8 Resignation of Great Officers of State and Officers of State**

In the case of resignation of office, Great Officers of State or Officers of State are removed as of the date of their resignation.

#### **5.9 Removal of Great Officers of State**

In accordance with Corpora VII L 3, a Great Officer of State may be removed for cause by joint action of the Crown and the corresponding Corporate Superior. In accordance with Corpora VII L 3, if no Corporate Officer exists, the Crown shall act unilaterally.

#### **5.10 Removal of Officers of State**

The Crown may suspend an Officer of State for the duration of Their reign. An Officer of State may be removed by the Crown after consultation with the Great Officer of State.

#### **5.11 Deputies of Great Officers of State and Officers of State**

Great Officers of State may designate additional deputies who are not defined as Officers of State by Kingdom law.

- A deputy is considered an officer and in accordance with Corpora I D 2 must be a member of the SCA, Inc.
- A deputy may report to either the Great Officer of State directly or to one of their Officers of State.
- Duties and responsibilities of a deputy are the jurisdiction of the Great Officer of State and/or Officer of State to whom they report.

### **5.12 Emergency Deputies for Great Officers of State**

Should a Great Officer of State resign or become unable to perform their duties, their Emergency Deputy shall take over their duties until a successor can be chosen or until the original officer is able to resume the duties of the office.

- The Emergency Deputy shall maintain all requirements of their office.
- Under no circumstances shall the Emergency Deputy position take on the meaning of "designated successor", as this would be contrary to the Crown's authority to choose Great Officers of State.

### **5.13 Duties and Responsibilities of Branch Officers**

Branch Officers shall:

- Act as a liaison between their Great Officer of State, Officers of State and their Branch
- Advise their Great Officer of State and Officer of State as need arises
- Submit such reports as are required by the Great Officer of State's-policy
- Attend Unevent
- Attend any training required by their Great Officer of State or Officer of State
- Ensure that throughout their term of office, they are a member of the SCA, Inc. with access to the Kingdom newsletter

### **5.14 Duties of the Kingdom Seneschal**

In addition to those pertaining to all Great Officers of State and those set forth in Corpora and Kingdom law, the Kingdom Seneschal shall:

- Maintain membership lists as necessary for governing of the kingdom
- Validate all branches have the required slate of offices and the appropriate number of members

#### **5.14.1 Duties of the MD Regional Kingdom Seneschal**

In addition to those pertaining to all Officers of State the MD Regional Kingdom Seneschal shall:

- Act as a liaison between Branch Seneschals and the Kingdom Seneschal
- Process branch seneschal warrant requests in accordance with Kingdom Seneschal policy for all branches
- Monitor membership expiration dates for all branch Seneschals and Territorial Baronage in their assigned region
- Monitor Branch membership requirements
- Teach Seneschal 101 classes at any Kingdom Universities held within their region
- Ensure all branches submit a quarterly report
- Assist the Branch Seneschal with any emergencies and notifying the Kingdom Seneschal.
- Submit reports to the Kingdom Seneschal in accordance with Atlantian polices
- Perform other duties outlined in the Kingdom Seneschal policies

### **5.14.2 Duties of the VA Regional Kingdom Seneschal**

In addition to those pertaining to all Officers of State the VA Regional Kingdom Seneschal shall:

- Act as a liaison between Branch Seneschals and the Kingdom Seneschal
- Process branch seneschal warrant requests in accordance with Kingdom Seneschal policy for all branches
- Monitor membership expiration dates for all branch Seneschals and Territorial Baronage in their assigned region
- Monitor Branch membership requirements
- Teach Seneschal 101 classes at any Kingdom Universities held within their region
- Ensure all branches submit a quarterly report
- Assist the Branch Seneschal with any emergencies and notifying the Kingdom Seneschal.
- Submit reports to the Kingdom Seneschal in accordance with Atlantian polices
- Perform any other duties outlined in the-Kingdom Seneschal policies

### **5.14.3 Duties of the Eastern NC Regional Kingdom Seneschal**

In addition to those pertaining to all Officers of State, the Eastern NC Regional Kingdom Seneschal shall:

- Act as a liaison between Branch Seneschals and the Kingdom Seneschal
- Process branch seneschal warrant requests in accordance with Kingdom Seneschal policy for all branches
- Monitor membership expiration dates for all branch Seneschals and Territorial Baronage in their assigned region
- Monitor Branch membership requirements
- Teach Seneschal 101 classes at any Kingdom Universities held within their region
- Ensure all branches submit a quarterly report
- Assist the Branch Seneschal with any emergencies and notifying the Kingdom Seneschal
- Submit reports to the Kingdom Seneschal in accordance with Atlantian polices
- Perform other duties outlined in the Kingdom Seneschal policies

### **5.14.4 Duties of the Western NC Regional Kingdom Seneschal**

In addition to those pertaining to all Officers of State the Western NC Regional Kingdom Seneschal shall:

- Act as a liaison between Branch Seneschals and the Kingdom Seneschal
- Process branch seneschal warrant requests in accordance with Kingdom Seneschal policy for all branches
- Monitor membership expiration dates for all branch Seneschals and Territorial Baronage in their assigned region
- Monitor Branch membership requirements
- Teach Seneschal 101 classes at any Kingdom Universities held within their region
- Ensure all branches submit a quarterly report
- Assist the Branch Seneschal with any emergencies and notifying the Kingdom Seneschal
- Submit reports to the Kingdom Seneschal in accordance with Atlantian polices
- Perform other duties outlined in the Kingdom Seneschal policies

#### **5.14.5 Duties of the GA/SC Regional Kingdom Seneschal**

In addition to those pertaining to all Officers of State, the GA/SC Regional Kingdom Seneschal shall:

- Act as a liaison between Branch Seneschals and the Kingdom Seneschal.
- Process branch seneschal warrant requests in accordance with Kingdom Seneschal policy for all branches
- Monitor membership expiration dates for all branch Seneschals and Territorial Baronage in their assigned region
- Monitor Branch membership requirements
- Teach Seneschal 101 classes at any Kingdom Universities held within their region
- Ensure all branches submit a quarterly report
- Assist the Branch Seneschal with any emergencies and notifying the Kingdom Seneschal
- Submit reports to the Kingdom Seneschal in accordance with Atlantian polices
- Perform other duties outlined in the Kingdom Seneschal policies

#### **5.14.6 Duties of the Kingdom Chancellor of Youth Activities**

In addition to those pertaining to all Officers of State, the Kingdom Chancellor of Youth Activities shall:

- Advise the Kingdom Seneschal on matters related to Kingdom youth activities
- Warrant and oversee the Dean of the Pages Academy
- Establish and oversee all Kingdom Youth Activity Programs
- Warrant and train all Branch Youth Officers

#### **5.14.7 Duties of the Kingdom Clerk of Law**

In addition to those pertaining to all Officers of State, the Kingdom Clerk of Law shall:

- Maintain the current official compilation of Kingdom Law and Policy
- Enter all updates to the official copy of Kingdom Law and Policy and to the Kingdom web site within fourteen (14) days from the date of publication in the Kingdom newsletter's electronic supplement
- Review Kingdom law when changes are proposed or made to Corpora
- Publish notes from Curia Regis on the Kingdom web site within fourteen (14) days of the meeting

#### **5.14.8 Duties of the Kingdom Waiver Secretary**

In addition to those pertaining to all Officers of State , the Kingdom Waiver Secretary shall supervise and coordinate the collection and storage of signed waivers in accordance with the By-Laws and Corporate Policy VI E.

#### **5.14.9 Duties of the Kingdom Calendar Coordinator**

In addition to those pertaining to all Officers of State, the Kingdom Calendar Coordinator shall:

- Maintain and publish the Kingdom Calendar
- Enforce the 150 mile event to event restriction
- Validate the completion of event registrations in accordance with the Kingdom Seneschal policy

#### **5.14.10 Duties of the Kingdom Event Bids Coordinator**

In addition to those pertaining to all Officers of State, the Kingdom Event Bids Coordinator shall:

- Represent the Kingdom Seneschal's office on the Kingdom Event Bid Committee
- Act as the Committee Chair and manage the state of all kingdom event bids that are the responsibility of the Kingdom Seneschal's office
- Encourage and actively solicit bids from branches, households and individuals

#### **5.15 Duties of the Triton Principal Herald**

In addition to those pertaining to all Great Officers of State and those set forth in Corpora, the Triton Principal Herald shall:

- Be responsible for Kingdom activities for the College of Heralds and Scribes
- Promote excellence in, and qualify and coordinate heralds for field and court heraldry at events

##### **5.15.1 Duties of the Golden Dolphin Herald**

In addition to those pertaining to all Officers of State, the Golden Dolphin Herald shall be responsible for heraldic submissions for residents and branches of the Kingdom of Atlantia.

##### **5.15.2 Duties of the Clerk of the Signet**

In addition to those pertaining to all Officers of State, the Clerk of the Signet shall:

- Supervise the production of scrolls required by Kingdom Law
- Coordinate scribal groups and artists to provide work for the Office of the Signet
- Promote the development of calligraphy and illumination in the Kingdom

##### **5.15.3 Duties of the Clerk of Precedence**

In addition to those pertaining to all Officers of State, the Clerk of Precedence shall:

- Maintain a list of all Awards and Orders in the Kingdom of Atlantia
- Maintain a complete listing of Award and Order recipients
- Maintain the calculation of Precedence

#### **5.16 Duties of the Kingdom Earl Marshal**

In addition to those pertaining to all Great Officers of State and those set forth in Corpora, the Kingdom Earl Marshal shall:

- Ensure safety and chivalrous conduct within the lists in Atlantia
- Ensure that the Rules of the List are followed in all fighting in the Kingdom
- Set and enforce weapon and armor standards, conventions of combat, and authorization requirements
- Be responsible for the formulation, publication, and distribution of the rules of all marshal activities and the marshal's policy. The Earl Marshal may delegate to one or more deputies for this purpose, but the ultimate responsibility lies with the Earl Marshal
- Conduct appropriate review of sanctions imposed by the Marshal in Charge of an Event (MIC). The participants must be notified within five (5) business days of receiving the report, or appeal, whichever arrives first. The participants must be informed of the status of the investigation – closed

and upheld, closed and overturned, or pending further investigation, with an explanation of the reason for delaying a decision

- Ensure all martial activities comply with the requirements of Corpora and the Society Marshal's Policies
- Warrant all Atlantian Marshals; this task may be delegated to the Deputy Earl Marshals, but the Earl Marshal retains responsible all warrants issued
- Appoint Deputies for each Combat Discipline
- Determine and publish the rules and regulations for experimental weapons and other experimental rules
- Act as the arbiter for interpretation of all conventions or policies for all disciplines of combat

#### **5.16.1 Duties of the Kingdom Minister of the Lists (KMOL)**

In addition to those pertaining to all Officers of State, the Kingdom Minister of the Lists shall:

- Maintain accurate records of the fighting activities, the authorized fighters of the Kingdom, and the marshallate
- Provide such rosters as needed to the Earl Marshal, local ministers of lists, and knight marshals
- Supervise and coordinate the actions of all List Officers within the Kingdom
- In conjunction with the MoL training deputies, train, warrant, and keep an active list of warranted MoLs
- Be responsible for the creation and running of the list trees/formats for tournament combat
- Organize tournaments, record the results, and ensure that the list is run correctly and efficiently
- Be responsible for all the paperwork necessary to maintain fighter authorizations
- Run the List Table (or find a suitable replacement acceptable to both the KMOL and the Crown) at Crown Tournament
- Work in partnership with the Marshals administering combat activities
- Issue authorization cards and update and maintain the fighter database
- Propose change in policy for the office as needed

#### **5.16.2 Duties of the Deputy Earl Marshal for Armored Combat (DEM-Armored)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Armored Combat (DEM-Armored) shall:

- Serve as part of the chain of appeals for issues related to Armored Combat
- Understand and enforce the rules, conventions and policies covering Armored Combat
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom's Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Armored Combat marshal's sessions
- Warrant marshals for their discipline under the Earl Marshal's authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline
- Run minor authorizations for Armored Combat as needed

#### **5.16.3 Duties of the Deputy Earl Marshal for Rapier Combat (DEM-Rapier)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Rapier Combat (DEM-Rapier) shall:

- Serve as part of the chain of appeals for issues related to Rapier Combat
- Understand and enforce the rules, conventions and policies covering Rapier Combat
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom's Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Rapier Combat marshal's sessions
- Warrant marshals for their discipline under the Earl Marshal's authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline
- Run minor authorizations for Rapier Combat as needed

#### **5.16.4 Duties of the Deputy Earl Marshal for Combat Archery (DEM-Combat Archery)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Combat Archery (DEM-Combat Archery) shall:

- Serve as part of the chain of appeals for issues related to Combat Archery
- Understand and enforce the rules, conventions and policies covering Combat Archery
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom's Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Combat Archery marshal's sessions
- Warrant marshals for their discipline under the Earl Marshal's authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline

#### **5.16.5 Duties of the Deputy Earl Marshal for Siege Combat (DEM-Siege)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Siege Combat (DEM-Siege Archery) shall:

- Serve as part of the chain of appeals for issues related to Siege Combat
- Understand and enforce the rules, conventions and policies covering Siege Combat
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom's Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Siege Combat marshal's sessions
- Warrant marshals for their discipline under the Earl Marshal's authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline

#### **5.16.6 Duties of the Deputy Earl Marshal for Equestrian Activities (DEM-Equestrian)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Equestrian Activities (DEM-Equestrian) shall:

- Serve as part of the chain of appeals for issues related to Equestrian Activities
- Understand and enforce the rules, conventions and policies covering Equestrian Activities
- Propose change in policy for the office as needed

- Communicate to the populace as needed through the Kingdom’s Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Equestrian Activities marshal’s sessions
- Warrant marshals for their discipline under the Earl Marshal’s authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline

#### **5.16.7 Duties of the Deputy Earl Marshal for Target Archery (DEM-Target Archery)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Target Archery (DEM-Target Archery) shall:

- Serve as part of the chain of appeals for issues related to Target Archery
- Understand and enforce the rules, conventions and policies covering Target Archery
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom’s Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Target Archery marshal’s sessions
- Warrant marshals for their discipline under the Earl Marshal’s authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline

#### **5.16.8 Duties of the Deputy Earl Marshal for Thrown Weapons (DEM-Thrown Weapons)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Thrown Weapons (DEM-Thrown Weapons) shall:

- Serve as part of the chain of appeals for issues related to Thrown Weapons
- Understand and enforce the rules, conventions and policies covering Thrown Weapons
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom’s Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Thrown Weapons marshal’s sessions
- Warrant marshals for their discipline under the Earl Marshal’s authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline

#### **5.16.9 Duties of the Deputy Earl Marshal for Youth Armored Combat (DEM-Youth Armored Combat)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Youth Armored Combat (DEM-Youth Armored Combat) shall:

- Serve as part of the chain of appeals for issues related to their discipline
- Understand and enforce the rules, conventions and policies covering Youth Armored Combat
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom’s Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Youth Armored Combat marshal’s sessions
- Warrant marshals for their discipline under the Earl Marshal’s authority
- Monitor event reports and track any on-going issues within their discipline

- Lead investigations into issues dealing with their discipline

#### **5.16.10 Duties of the Deputy Earl Marshal for Youth Rapier Combat (DEM-Youth Rapier Combat)**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for Youth Rapier Combat (DEM-Youth Rapier Combat) shall:

- Serve as part of the chain of appeals for issues related to their discipline
- Understand and enforce the rules, conventions and policies covering Youth Rapier Combat
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom's Electronic Newsletter supplement, the Kingdom Announcements List and/or the Kingdom web site
- Run the Unevent Youth Rapier marshal's sessions
- Warrant marshals for their discipline under the Earl Marshal's authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline

#### **5.17 Duties of the Kingdom Chancellor of the Exchequer**

In addition to those pertaining to all Great Officers of State, those set forth in Corpora, and those indicated in the Kingdom Financial Policy. The Kingdom Chancellor of the Exchequer shall ensure the Non-Member Surcharge (NMS) is collected at each event and forwarded to the Society, as required by the Chancellor of the Exchequer Kingdom Officer's Reference Handbook chapter 6 II 5.

##### **5.17.1 Duties of the Kingdom Chamberlain**

In addition to those pertaining to all Officers of State the Kingdom Chamberlain shall:

- Supervise and be responsible for the deputies who report to the Kingdom Chamberlain
- Be responsible for the maintenance and storage of the royal regalia and property
- Maintain an accurate database of regalia and property. The database shall include the location of all regalia and property. If the regalia or property has been released from Kingdom storage, the database must include contact information (name, email address and phone number) for the individual responsible for the released item. The database shall also include when an item of regalia or property was purchased or donated along with instructions for its care and maintenance.
- Conduct an inventory of all royal regalia and property, including its location and condition, to be completed immediately prior to its transfer to an individual for use. The incoming Royalty shall: accept custody of royal regalia and property to be placed in their care by signed receipt of the completed inventory
- Complete the standard "Lease Agreement" for use of the Atlantian crowns and coronets in conjunction with the Kingdom Seneschal, the King, Queen, Crown Prince and Princess including collection of the per person lease fee, providing copies of the executed lease to all parties and sending collected fees to the Kingdom Chancellor of the Exchequer for deposit
- Communicate to the Kingdom Exchequer all information about new items of regalia, including the source, value and care of items
- Obtain an appraisal of all regalia by a jeweler or appropriate craftsman every 5 years after consultation with the Kingdom Chancellor of the Exchequer
- Supervise the maintenance and repair of the Regalia, including notifying the Kingdom Chancellor of the Exchequer of those items in need of repair or replacement

- Any item of Regalia that is found to be missing or damaged beyond the scope of normal wear shall be replaced or repaired at the expense of the individual responsible for said item
- Consult with the Atlantian Council of the Exchequer and the Regalia Committee about retirement or removal of Kingdom property inventory due to wear, age or Kingdom needs. Removal of inventory shall be done via Society approved methods
- Keep a database of contact information for the artisans who have molds of the Kingdom medallions should new ones need to be purchased
- Ensure that there shall be an appropriate Atlantian Royal Encampment at major wars attended by Their Majesties, by registering with the Event Staff for camping, field, etc. and acting as a liaison to the Event Staff
- Coordinate with Their Majesties Camp Steward at any major war to ensure kingdom property and regalia used for the camp is delivered and returned in good condition

### **5.17.2 Duties of the Kingdom NMS Secretary**

In addition to those pertaining to all Officers of State, the Kingdom NMS Secretary shall:

- Report quarterly to the Chancellor of the Exchequer on the current NMS status
- Ensure that groups are collecting the NMS as appropriate and forwarding them to the appropriate kingdom account
- Notify the Chancellor of the Exchequer of the NMS to be sent to the Corporate Office

### **5.18 Duties of the Kingdom Chronicler**

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Kingdom Chronicler shall:

- Supervise all official newsletter activities of the Kingdom
- Be the editor of the Kingdom newsletter
- Publish changes to Kingdom law policy. The Kingdom Chronicler shall not publish such changes without electronic approval from the Crown

#### **5.18.1 Duties of the Kingdom Historian**

In addition to those pertaining to all Officers of State the Kingdom Historian shall record, maintain and publish on the Kingdom web site facts about the Kingdom, its Monarchs, Officers, branches, and other facts deemed worthy.

### **5.19 Duties of the Kingdom Chirurgeon**

In addition to those pertaining to all Great Officers of State the Kingdom Chirurgeon's duties are defined in Corpora VII H and the Society Chirurgeon's Handbook.

### **5.20 Duties of the Kingdom Minister of Arts and Sciences**

In addition to those pertaining to all Great Officers of State and those set forth in Corpora, the Kingdom Minister of Arts and Sciences shall be responsible for and oversee the Kingdom Notables as outlined in the Charter of Atlantian Kingdom Notables in Appendix E of Kingdom Law.

#### **5.20.1 Duties of the Chancellor of the University**

In addition to those pertaining to all Officers of State, the Kingdom Chancellor of the University shall:

- Conduct University sessions as defined in the University Charter
- Manage and participate in the event bidding process for Universities

### **5.20.2 Duties of the Editor of the Oak**

In addition to those pertaining to all Officers of State, the Editor of the Oak shall ensure that the Kingdom Arts & Sciences publication, the Oak, is published on the kingdom web site throughout the year.

### **5.21 Duties of the Kingdom Web Minister**

In addition to those pertaining to all Great Officers of State, and those set forth in Corpora, the Kingdom Web Minister shall:

- Maintain and monitor the Kingdom's Internet resources and interests to include the sub-domain names, Atlantia.sca.org, and Atlantia.org, and the Kingdom email aliases
- Monitor the recognized web pages of the Kingdom to ensure that they are in compliance with current SCA and Kingdom policy
- Lend technical assistance to the recognized web ministers and other Atlantian branches or recognized groups desiring to create a web presence as needed

### **5.22 Duties of the Kingdom Chatelain**

In addition to those pertaining to all Great Officers of State and those set forth in Corpora, the Kingdom Chatelain shall coordinate materials and information for the familiarization of new members to the Society.

## **6 Territorial Barons and Baronesses**

Territorial Barons and Baronesses are the representatives of the Crown in their Barony. Upon their investiture, they are confirmed as the Baron and/or Baroness of (name of Barony).

- Upon the successful completion of their initial term of office, all Territorial Barons and Baronesses shall receive a Grant of Arms unless they already have one.
- Upon stepping down from their successfully completed term of office, Founding Barons and Baronesses may be styled as "Founding Baron/ess (name of Barony)".

### **6.1 Duties and Responsibilities of Territorial Barons and Baronesses**

In addition to those set forth in Corpora V B, Territorial Barons and Baronesses shall:

- Advise the Crown and the Great Officers of State on matters pertaining to their Barony and its people
- Represent and support the Crown in both word and deed to the people of their Barony
- Represent and support the people of their Barony in both word and deed to the Crown
- Attend Coronation and Crown Tournament or send a representative in the form of either the Baronial Seneschal or a Peer of the Realm
- Attend Curia Regis or send a representative in the form of either the Baronial Seneschal or a Peer of the Realm
- Recognize those of their Barony who they feel are deserving of Baronial Awards

- Recommend to the Crown those members of their Barony who they feel are deserving of Kingdom recognition

## **6.2 Residential Requirements of Territorial Barons and Baronesses**

Territorial Barons and Baronesses must be a subject of the Kingdom of Atlantia by residence or treaty for the duration of the polling and their tenure.

## **6.3 Tenure and Renewal Terms of Territorial Barons and Baronesses**

The initial term of office is hereby defined as three (3) years. Subsequent renewal terms are two (2) years.

- Territorial Barons and Baronesses may choose to step down prior to the expiration of their initial term. Should they choose to step down prior to the end of their initial term, this shall not constitute a successful conclusion to their term.
- Territorial Barons and Baronesses must notify the Crown of their intent to step down, prior to announcing it to the people of their Barony, and do their best to ensure a smooth transition.

## **6.4 Baronial Selection and Investing Royalty**

The Royalty who will sit the throne at the time of the Investiture shall conduct and decide the results of the Baronial Polling or the Polling of Confidence.

## **6.5 Selection and Polling Requirements of Territorial Barons and Baronesses**

The following procedure shall be followed for the selection of a Territorial Baron and/or Baroness:

- The Branch Seneschal shall provide a list of candidates to the Crown (or their Heirs), for approval. A candidate is defined as an individual male or female intending to sit the baronial throne alone, or as a pair of individuals of opposite gender intending to sit the baronial throne together.
- Pollings shall have no more than three candidates with the exception of a Polling of Confidence.
- Pollings will be conducted according to the procedure in Kingdom Seneschal Policy.
- The completed individual responses shall be returned directly to the Crown (or Heirs). Polling responses shall not be collected locally in any fashion, nor shall they be forwarded to the Crown (or Heirs), via any third Party.
- Pollings must contain the respondent's membership number, legal (modern) signature and have both legal and Society (if applicable) names printed in a legible fashion to ensure consideration.
- Pollings which fail to meet these requirements shall not be considered.

## **6.6 Membership Verification of Territorial Barons and Baronesses**

Within ten (10) days of investiture or continuance in office, Territorial Barons and Baronesses shall present their membership information demonstrating their membership is current through their initial term of office to the Kingdom Seneschal for verification. Upon renewal of term of office, membership information must again be provided.

## **6.7 Service and Removal of Territorial Barons and Baronesses**

All Territorial Barons and Baronesses serve at the behest of the Crown. Any Territorial Baron or Baroness may be removed from office during their tenure by the Crown, after soliciting a Polling of Confidence.

## **6.8 Exclusion of Other Offices and Appointments of Territorial Barons and Baronesses**

Territorial Barons and Baronesses may not serve as a Great Officer of State, Officer of State, Branch Officer. Territorial Barons and Baronesses may serve as a branch Deputy, an At Large officer or by Royal Appointment during their tenure. They may hold a Branch Office while they are being polled but must step down before their investiture.

## **6.9 Pollings of Confidence of Territorial Barons and Baronesses**

When Territorial Barons and/or Baronesses desire to serve multiple terms, with permission from the Crown, a Polling of Confidence will be conducted prior to the expiration of the term of the sitting Territorial Barons and/or Baronesses.

# **7 Events**

## **7.1 Event Registration Requirements**

All events held in the Kingdom must have a properly completed Event Registration Form registered with the Kingdom Calendar Coordinator to be considered an official event.

- Event Registration Forms must follow the timelines for required information as defined in the Kingdom Seneschal's Policy.
- Additional procedures for registering events and timeline requirements for event flyers are part of the Kingdom Seneschal's policy.

## **7.2 Event fee Disclosure Requirements**

All event fliers must identify all fees that will be collected from attendees, including any non-member surcharge fees, in accordance with Kingdom Chancellor of the Exchequer Policy.

## **7.3 Kingdom Events Defined**

A Kingdom Event is one held under Royal Patronage to carry out some purpose of state or to celebrate occasions of special note.

- Kingdom Events are held on specified reserved weekends. A Kingdom Event can be protected or non-protected as defined in Kingdom Law.
- The Kingdom Event Bid Committee shall accept bids from any branch, group or individual within the borders of the Kingdom interested in hosting a Kingdom Event. Such bids must meet the provisions defined in Kingdom Seneschal policy.
- Kingdom Events shall rotate in accordance with the schedule and parameters set forth in the Kingdom Seneschal policy.

## **7.4 Kingdom Events Bid Committee**

The Kingdom Events Bid Committee shall consist of three members:

- One appointed by the Kingdom Seneschal. This member shall chair the committee
- One appointed by the Kingdom Chancellor of the Exchequer
- One appointed by the Crown. The member appointed by the Crown must be a member of a Peerage

#### **7.4.1 Kingdom Event Bid Committee Tenure and Renewal Terms**

The initial term of office is hereby defined as three (3) years. Subsequent renewal terms are two (2) years. Members who wish to serve an additional term may request it. The request must be approved by the appropriate Great Officer of State, the Crown, and the other Committee members.

#### **7.5 Kingdom Events Reserved Weekends**

Kingdom Events and the weekends reserved for them are defined within Kingdom Law and may deviate from this schedule only if absolutely necessary and with the approval of the Crown and the Kingdom Seneschal.

- Should a Kingdom Event be scheduled differently than provided for within Kingdom law, any protected status shall not apply. The 150 mile driving requirement between events is still in force.

#### **7.6 Protected Kingdom Events Defined**

A Protected Kingdom Event occurs only on a Kingdom reserved weekend. No Society event published in the Kingdom newsletter shall be held in the Kingdom on a protected event reserved weekend without the permission of the Crown and the Kingdom Seneschal.

#### **7.7 Protected Kingdom Events and Their Weekends**

Protected Kingdom Events are:

- Twelfth Night - held on the second Saturday in January
- Spring Coronation - held on the first Saturday in April, unless this is an Easter weekend, then it is moved to the second Saturday in April
- Spring Crown Tournament - held on the first Saturday in May
- Fall Coronation - held on the first Saturday in October
- Fall Crown Tournament – held on the first Saturday in November

#### **7.8 Non-Protected Kingdom Events Defined**

A Non-Protected Kingdom Event is held on a Kingdom Reserved Weekend. No Society event published in the Kingdom newsletter shall be held within 150 miles of a non-protected Kingdom Event. Other events cannot be scheduled until a site for the Kingdom Event has been selected.

#### **7.9 Non-Protected Kingdom Events and Their Weekends**

Non-Protected Kingdom Events are:

- Kingdom Arts & Sciences Festival - held on the first Saturday in February

- Winter University - held on the first Saturday in March
- The Tournament of the Golden Rose – held on the third Saturday in April
- Summer University - held on the second Saturday in June
- Fall University - held on the third Saturday in September
- Unevent - held on the first Saturday in December
- Any other events which may be specially designated by the Crown

## 7.10 Kingdom Event Rotations

The following Kingdom events shall rotate according to the Kingdom Defined Event Boundaries and in accordance with Kingdom Seneschal Policy.

### 7.10.1 Events that rotate in conjunction with each other:

- Coronation - Spring
- Crown Tournament – Spring
- Coronation – Fall
- Crown Tournament - Fall

### 7.10.2 Events that rotate independently:

- Kingdom Twelfth Night
- Kingdom Arts & Sciences Festival
- Unevent

### 7.10.3 Events with special provisions:

- University
- Tournament of the Golden Rose

### 7.10.4 The Kingdom Event Bid committee shall do their best to avoid dual and/or repetitive events in the same state.

### 7.10.5 The Kingdom Pre-Defined Event Boundaries shall be:

- Northern Boundary - the southern intersection of Interstate 95 and Interstate 495
- Southern Boundary - the North Carolina/South Carolina border
- East/West Boundary - extending 50 miles east of Interstate 95 and 50 miles west of Interstate 85/95

**Statement of Intent** –These pre-defined boundaries are set forth as a starting area for Kingdom event locations. Any branch, household or individual who wishes to utilize a site outside of the pre-defined boundaries for a Kingdom event must petition the Kingdom Event Bid Committee for site approval. The site approval process is outlined in Kingdom Seneschal policy. It is expected that the list of sites available for Kingdom events will grow and change based on the availability and suitability of sites both inside and outside the pre-defined event boundaries.

### 7.10.6 The dividing line between the upper and lower areas of the Pre-Defined Boundaries shall be the Virginia/North Carolina border. The events shall rotate between these areas as prescribed in Kingdom Seneschal Policy.

## 7.11 Financial Responsibility for Kingdom Events

**7.11.1** The Kingdom shall endeavor to be the sponsor for all Kingdom Level Events.

**7.11.2** Branches which host a Kingdom Event shall receive a portion of the profits of the event in accordance with Kingdom Seneschal's Policy and Kingdom Financial Policy.

**7.11.3** Expenses for conducting Unevent may be funded from the Kingdom, the hosting branch, or shared between them, as defined in the Event Bid and accepted by both the Atlantian Council of the Exchequer and the Financial Committee of the hosting branch.

## **7.12 Other Branch Events**

Once a branch has submitted a fully completed Event Registration Form to the Kingdom Calendar Coordinator no other branch may register an event within 150 driving miles of the first scheduled event. This distance shall be calculated over the most widely traveled route (site to site).

## **8 Awards, Orders and Peerages**

### **8.1 Royal Peerage**

A Royal peerage earned in the Kingdom shall be accompanied by a Patent of Arms if the new Royal Peer does not already have one.

### **8.2 Order of the Rose**

In the Kingdom of Atlantia, the Order of the Rose is a non-polling Order. All Queens or Consorts of Atlantia are inducted into the Order of the Rose upon the successful completion of their first reign, unless they are already members.

### **8.3 Court Baron/Court Baroness**

In the Kingdom of Atlantia, the maximum number of Court Baronies that may be awarded in one reign shall be two (2). This does not include Court Baronies which the Crown may choose to award to qualified Territorial Barons and Baronesses who step down during Their reign.

### **8.4 Kingdom Awards and Orders**

All Awards and Orders are the gift of the Crown unless it is noted in the description of the Order or Award as the specific gift of either the King or the Queen. A complete list of the Kingdom Awards and Orders is located in Appendix B.

### **8.5 Conference Requirements**

All Awards and Orders bestowed must be reported by the Court Herald to the Crown, the Triton Principal Herald, the Clerk of the Signet, and the Clerk of Precedence, in accordance with Triton Principal Herald Policy, within ten (10) days of the end of the reign.

### **8.6 Award and Order Recommendations**

Recommendations for Awards and Orders may be made under the following conditions:

- Any gentle may make a recommendation for any Kingdom Award or Order.
- Any gentle may make a recommendation for any Peerage Order.
- Recommendations for Kingdom Awards and Orders of Merit may be made directly to the Crown or via the Online Award Recommendation System.
- Recommendations for Kingdom High Orders of Merit and Peerage Orders may be made directly to the Crown via the Online Award Recommendation System, or directly to the Order Principal, or any member of the Order.

## **8.7 Award and Order Precedence**

For the purposes of the Order of Precedence in the Kingdom awards shall be ranked as follows:

- All of the Society and Kingdom Awards and Orders which convey an Award of Arms shall rank equally with each other in the Order of Precedence.
- All of the Society and Kingdom Awards and Orders which convey a Grant of Arms shall rank equally with each other in the Order of Precedence.

## **8.8 Kingdom Awards**

Kingdom Awards shall have the following specifications:

- No Kingdom Award shall be considered a prerequisite for any other Kingdom Award, Order or Peerage.
- A Kingdom Award may be given more than once to the same individual.

## **8.9 Kingdom Orders**

Kingdom Orders shall have the following specifications:

- No Kingdom Order shall be considered a prerequisite for any other Kingdom Award, Order or Peerage.
- Companions of any Kingdom Orders who were admitted prior to Atlantia's elevation to Kingdom status shall retain their precedence within the Kingdom Orders of Atlantia.
- Companions of any Kingdom Orders at the time their Order had its status elevated shall have their status elevated appropriately in the Order of Precedence. The Orders of Atlantia last had their status elevated on April 1, 2003.
- Recipients shall be known as companions of their respective orders.

## **8.10 Kingdom Orders of Merit**

Kingdom Orders of Merit shall have the following specifications:

- The Orders of Merit are non-polling Orders
- Admission to the Orders of Merit shall be accompanied by an Award of Arms to those recipients who do not already possess an Award of Arms

## **8.11 Kingdom Orders of High Merit**

Kingdom Orders of High Merit shall have the following specifications:

- The Orders of High Merit are polling orders

- Admission to the Orders of High Merit shall be accompanied by a Grant of Arms to those recipients who do not already possess a Grant of Arms

### **8.12 Pollings for Peerage Orders and Kingdom Orders of High Merit**

Peerage Orders and Kingdom Orders of High Merit may be given by the Crown after a written or verbal polling of the members of the Order regarding the qualifications of a candidate.

- Each polling shall be considered valid for the duration of the reign in which it was conducted and the entirety of the following reign.
- All Verbal pollings must take place at an event that has appeared on the Kingdom Calendar.

### **8.13 Written Polling Record Requirements**

All written pollings shall include:

- Name of the Order
- Definition of the Order per Kingdom Law
- List of candidates, including the following for each candidate: society name, modern name (if known), home branch (if known), and the discipline for which they are being polled
- Yes, no, abstain and comments
- Respondents Society name
- Respondents modern name
- Respondents home branch

### **8.14 Verbal Polling Record Requirements**

There must be at least 18 members of the applicable Order present to conduct a Verbal Polling. All Verbal Pollings must be documented.

Documentation for Verbal Pollings shall include:

- Name of the Order
- Location and date of polling
- List of candidate(s) being polled, including the following for each candidate: society name, modern name (if known) and the discipline for which they are being polled
- A list of all Order Members participating in the Polling
- A tally of all Order Members responses divided into Yes, No and Abstain

### **8.15 Polling Residency Requirements**

The Crown shall not consider polling responses received from any member who has resided outside the Kingdom of Atlantia for more than twelve (12) consecutive months.

### **8.16 Written Polling Delivery and Return**

Written Pollings must be delivered to the Orders, returned and collected as follows:

- Pollings shall be sent by the Principal to those members of the Order who are eligible to receive them
- Pollings shall be returned by the members directly to the Crown (or, at the Crown's discretion, Their Heirs)

- Pollings shall not be collected locally in any fashion, nor shall they be forwarded to the Crown via any third party

### **8.17 Bestowal of Peerage Awards**

Peerage Awards may be bestowed by Direct Conference or by Writ. Should the award be bestowed by Writ, the following specifications apply:

- The Writ must be announced in a Royal Court
- The Writ must be announced no more than ninety (90) days prior to the bestowal of the award
- The date and location of the elevation shall be announced when the Writ is announced
- The Writ is valid only for the reign in which it is announced

### **8.18 Peerage Orders and Orders of High Merit Principals**

Each of the Peerage Orders and Kingdom Orders of High Merit shall have a Principal.

- The Principal shall be chosen by the Crown, from those within the order.
- The Crown shall conduct a written polling of the Order when choosing a Principal.
- The initial term of office is hereby defined as three years. Subsequent terms are year to year
- The Crown shall review the Principal's performance at the end of the first term of service and may ask the Principal to serve an additional one year term. A principal may be reappointed to as many single renewal terms as the presiding Crown and the principal may desire.

### **8.19 Duties and Responsibilities of Order Principals**

The Principals of the Peerage Orders and the Kingdom Orders of High Merit shall:

- Maintain the mailing list for their order.
- Mailing lists shall be electronic. Each member of each order is responsible for providing the Principal with their email address and keeping that address current.
- Maintain a current and accurate Watch List for their Order.
- Supply an updated Watch List to the Order at least every 3 months.
- Provide a complete and updated Watch List to the Heirs within fourteen (14) days of Crown Tournament.
- Provide the Order with notification of the Crown's intent to meet with the Order.
- Present all Award Recommendations received to the Order for consideration.

## **9 Rights and Duties of Atlantian Subjects**

Every subject of Atlantia has the following rights and duties:

- The right to Be heard by their Crown
- The right to Avail themselves of the Complaint process as outlined in Society policy, Kingdom law and Kingdom policy
- The right to Recommend other subjects for an Award or Order
- The duty to be familiar with the rules of the Society, Kingdom Law and Policy
- The duty to never knowingly allow the Crown to break Kingdom Law or Corpora and when advising shall do so in a manner as not to embarrass the Crown, the Kingdom, or its subjects

## **10 Reservations and Restrictions**

## 10.1 Use of Non-Period Items

- Obviously non-period items such as soda cans, modern chairs and coolers, shall be covered or disguised.
- Smoking is forbidden in the central area of a Society event.
  - The central area of an event is defined as any area where people must be present in order to participate in the event, such as the hall where a feast is taking place, or the lists and the area surrounding them during a tournament.
  - Smoking is permitted in the interior of a pavilion only with the express permission of the owner of the pavilion.
- The use of flash bulbs is forbidden in the central area of a Society event.
  - The autocrat, the Crown (if present), and the Territorial Baronage (if present), should be consulted before any photography using flash bulbs takes place.
  - Photography with flash bulbs is permitted in the interior of a pavilion only with the owner's permission, and only if this use of a flash bulb will not disturb anyone in the main area of an event.

## 10.2 Clothing Restrictions

With the exception of Corpora II B requiring a pre-17<sup>th</sup> century style, there are no restrictions concerning clothing in the Kingdom of Atlantia.

## 10.3 Appearance on the List Field

All equipment or clothing used by participants on the list field must either have a pre-17<sup>th</sup> Century appearance or be covered in a manner to present such an appearance.

- The purpose of this law is not to exclude participants from the list, but to encourage the historical appearance of events. These rules shall be applied with discretion and good judgment to encourage rather than to discourage.
- Participants who are residents of another kingdom are considered our guests and are exempt from this ruling provided they meet Society minimum standards.
- Newly transplanted subjects of Atlantia are to be granted a four month period of time to come into compliance with these laws.

## 10.4 Assumption of Titles and Rank

The assumption of titles of rank equivalent to the reserved titles is forbidden. Those claiming ecclesiastical offices may not claim any territorial jurisdiction.

## 11 Symbols of Rank

In addition to the Society reservations for the symbols of the Peerages (the Orders of the Chivalry, Pelican, Laurel and Rose), the following symbols of rank shall be reserved as of August 01, 2011.

### 11.1 Coronets

Coronets are reserved to the Crown, Crown Prince and Princess, Royal Peers, Territorial Barons/Baronesses, and Court Barons/Baronesses.

## **11.2 Coronets on Helms, Masks and Other Head Protection**

The use of coronets on helmets, masks or other head protection used in armored, rapier, equestrian, ceremonial or other combat are reserved to the Crown, Crown Prince and Princess, Royal Peers and Territorial Barons and Baronesses.

- Coronets on helmets must comply with the same standards defined for other Coronets.

## **11.3 Coronets for Dukes and Duchesses**

Coronets for Dukes and Duchesses shall be decorated with strawberry leaves. These may be placed upon the band or may extend above the line of the band of the coronet.

- Reserved for Dukes and Duchesses is the right to any triple-lobed motif that extends above the line of the band of the coronet.
- Ducal Coronets are not to exceed 3.5 inches in total height.

## **11.4 Coronets for Counts and Countesses**

Coronets for Counts and Countesses shall be embattled or dovetailed.

- County Coronets are not to exceed 3.0 inches in total height.

## **11.5 Coronets for Viscounts and Viscountesses**

Coronets for Viscounts and Viscountesses shall have 12 spheroids placed on the top of the coronet if flat-topped, or shall have 12 points surmounted by spheroids if engrailed.

- Spheroids shall be of no more than 13mm diameter.
- Viscounty coronets shall not have more than 12 total spheroids, points or protrusions above the band of the coronet.
- Viscounty Coronets are not to exceed 3 inches in total height.

## **11.6 Coronets for Territorial Barons and Baronesses**

Coronets for Territorial Barons and Baronesses shall either meet the design for Court Baronial coronets, or shall clearly incorporate motifs from the Arms of the Barony.

- Territorial Baronage Coronets are not to exceed 2.5 inches in total height.

## **11.7 Coronets for Court Barons and Baronesses**

Coronets for Barons and Baronesses of the Court shall have 6 spheroids placed on the top of the coronet if flat-topped, or shall have 6 points surmounted by spheroids if engrailed.

- Spheroids shall be no more than 13mm diameter.
- Court Baronial coronets shall not have more than 6 total spheroids, points or protrusions above the band of the coronet.
- Court Baronage Coronets are not to exceed 2 inches in total height.

### **11.8 Coronets based on Non-European Cultures**

Other coronet shapes appropriate to pre-17th Century cultures, such as Roman diadems and those from Eastern cultures shall have the same number of spheroids or points and shall not exceed the total height for the rank listed above, as appropriate for the wearer.

### **11.9 Coronets from Other Kingdoms**

Coronets bestowed by a Kingdom of the SCA, Inc other than Atlantia upon a resident of said other kingdom may be worn without let or hindrance in Atlantia by the person upon whom it was bestowed, as long as the coronet is of a type and denoting a rank listed in this section.

### **11.10 Symbols of Rank and Grandfathered Regalia**

- Items of personal regalia owned prior to August 1, 2011, shall be exempted from compliance with these rules, except for those dictated by SCA, Inc. Corporate Law and Policy.
- Items of regalia owned by the Kingdom of Atlantia, SCA, Inc, its Baronies, branches, or subsidiaries prior to August 1, 2011, shall be exempted from compliance with these rules, except for those dictated by SCA, Inc. Corporate Law and Policy.

## **12 Minors**

### **12.1 Definition of Minors**

In accordance with Society Seneschal's Handbook IV A, minors will be defined as persons who have not achieved the age of legal majority in the state, province, or country in which the event (function) is held. Adults are defined as persons who have achieved the age of legal majority in the state, province, or country in which the event is held.

### **12.2 Minor Attendance Without Parent, Legal Guardian, or Non-Guardian**

Minors may not enter (or remain at) an event without an adult who is designated as being responsible for them (parent, legal guardian or non-guardian).

### **12.3 Society Standards for Youth**

As defined in the Society Seneschal's Handbook, Appendix A 1 & 2, minimum standards for youth shall be followed unless additional rules are specified in Kingdom law or additional policies.

### **12.4 Minor Waivers**

Minors attending an event with their parent or legal guardian must present at check in a signed minor waiver or a signed blue card.

## **12.5 Minor Waivers for Non-Guardians**

Minors attending an event with a non-guardian must present at check in a signed guardian waiver (“designated adult in charge waiver”) and a notarized medical authorization form signed by the minor’s parent or legal guardian. These waivers/forms are available through the Chancellor of Youth Activities office via the-Kingdom web site.

## **13 Subsidiary Branches**

A branch will be granted incipient status and be listed in the Kingdom Regnum when it has submitted a satisfactory New Branch Application to the Kingdom Seneschal’s Office, and the Kingdom Seneschal has been satisfied that a legitimate attempt is being made to organize a new branch.

- An attempt to organize a new branch within territory granted to an existing branch must be approved by any affected Seneschals.

### **13.1 New Branch Membership Requirements**

A new branch must have at least the following number of paid members in order to submit a New Branch Application:

- Principality – Mandated by Corpora III D
- Barony or Province – 200
- Shire – 30
- Canton or Riding – 20
- College, Stronghold or Port - 5

### **13.2 Advancement of Branch Status**

A branch will advance from incipient to full status, and have its officers ratified by their superiors, after filing a petition with the Kingdom Seneschal and satisfying any other requirements as specified by the Kingdom Seneschal.

- Advancement to Barony status shall follow procedures set forth in Corpora III D.

### **13.3 Branch Officer Requirements**

- Branch officers must be member of the SCA, Inc., and have access to the Atlantian newsletter.
- To maintain full status, a Barony must maintain the set of officers required in the Society Seneschal’s Handbook VII B 4.
- To maintain full status, a Canton or Shire must maintain the set of officers required in Corpora III C 6.
- A branch that has no marshal can only hold fighting events with the sponsorship of a warranted Atlantian marshal who will accept responsibility for the fighting at the event.
- A branch that has no warranted Minister of the List (MOL) can only hold fighting events with the sponsorship of a warranted MOL who will accept responsibility for the MOL duties at the event.

### **13.4 Branch Status Changes**

A branch may petition the Kingdom Seneschal and the Crown to change its status, for example from Canton to Shire. When the petitioning branch is subsidiary to another branch, the Seneschal and Baron/Baroness (if any) for that latter branch must be consulted.

- A branch which has ceased to meet the requirements for its status may be declared extinct or be degraded to a lower status, by recommendation from the Kingdom Seneschal and the Crown to the Board of Directors.

## **14 Grievances**

When the Crown has declared a Kingdom investigation complete and the decision final, no Officer may reopen the investigation save at the direction of the Board of Directors of the Society or at the direction of their Society Officer. Courts are Society functions and are to be held at Society events within the Kingdom.

### **14.1 Proper Channels for Complaint**

The proper channels for complaint and appeal shall hereafter be those set forth in Corpora. Any subject circumventing these procedures shall risk being in violation of Kingdom Law and/or having their complaint unacknowledged.

### **14.2 Complaint Procedure**

All members should follow the Channels for Complaint and Appeal per Corpora. Once other appropriate avenues of redress have been exhausted, the following complaint procedures are used for the arbitration of disputes. The Channels need not be invoked for disputes of a monetary nature, incompetence in office, or violations of the Rules of the Lists.

**14.2.1** All complaints are to be promptly forwarded to the Crowns and Kingdom Seneschal.

**14.2.2** Complaints are registered when presented by mail or email to the Crown, Baronage, or an officer of the seneschallate. Complaints should follow these guidelines:

- complaints must include SCA and legal name and the date(s) of the incident(s)
- complaints must be registered by an individual directly involved in or witness to the incident(s)
- complaints should include, at minimum, a complete description of the incident(s) and a list of any witnesses and their role in the incident(s)

**14.2.3** Upon review of a complaint, the Crown may:

- Reject the complaint as inappropriate, have it removed from the Crown's and Seneschal's files, and inform the complainant of same giving the reasoning behind the decision.
- Keep the complaint on file with the Kingdom Seneschal, without action, pending other complaints of a similar nature, and inform the complainant of same.
- Inform in writing the person(s) accused of the complaint, provide them a copy of the complaint and the next actions to be taken. At the discretion of the Crowns, a Board of Inquiry may be appointed.
- Begin the proceedings for a further Court as appropriate, and inform the complainant of same.
- Refer the complaint to the Kingdom Seneschal and inform the complainant of same.

**14.2.4** The complainant may withdraw his or her complaint at any point at the Crown's discretion.

- 14.2.5** Complaints resulting from a single incident must be registered within 60 days of the incident. Complaints resulting from a series of incidents must be filed within 60 days from the last cited incident. All cited incidents must have taken place within a reasonable period of time.

### **14.3 Board of Inquiry**

A Board of Inquiry is appointed at the Crown's discretion to recommend further action on such issues as the Crown may refer to the Board. Its aim is to discover the basis of the dispute, prepare a list of pertinent witnesses and evidence, and make recommendations to the Crown for further actions. The Board of Inquiry may be as informal as desired by the Crown. Boards of Inquiry may not find against individuals, rather their inquiries shall be of a problem-identification nature. All deliberations of a Board of Inquiry shall be held confidential except that, in the event that a further Court is recommended, the findings and records of the Board of Inquiry shall be forwarded to the further Court.

#### **14.3.1** The Board of Inquiry shall:

- Consist of members chosen by the Crown at the Crown's discretion, excluding the Crown. One member shall be named the Senior Member.
- Within 30 days of being named by the Crown, act in the following manner:
- Review the complaint referred to it by the Crown.
- Investigate the matter including but not limited to contacting those involved as listed in the complaint.
- Determine if the nature of the complaint made warrants the convening of further Courts.
- Within 15 days following the close of the inquiry, the Senior Member must prepare and submit to the Crown a written recommendation to convene a further Court or to dismiss the complaint. This recommendation shall be signed by all members of the Board of Inquiry. The recommendation need not be unanimous, but in the case of multiple opinions, each member must acknowledge and sign his/her own recommendation.

**14.3.2** The Crown may choose to accept all, some, or none of the recommendations of the Board of Inquiry. If the decision of the Crown differs from the recommendation, the Crown shall attach an explanation of their decision to the recommendation.

**14.3.3** The Crown must send copies of all documentation and a final report to the Kingdom Seneschal to be placed in the Kingdom record.

### **14.4 Court of Chivalry**

A Court of Chivalry may be called against anyone for matters concerning: Kingdom law, heraldic law, the rules of the lists, chivalric matters, perjury, or any other matters referred to it by the Crown. In no case is the Crown compelled to call a Court of Chivalry based on the recommendation of a Board of Inquiry.

- No matters disputed under modern law may be referred to or be considered by a Court of Chivalry.

**14.4.1** The Court of Chivalry shall be empowered, if the matters before it are sufficiently grave, to request the intervention of the Board of Directors of the Society for Creative Anachronism, Inc., concerning these matters.

**14.4.2** Upon the decision to convene a Court of Chivalry the Crown must appoint an Agent of the Crown within 10 days, and provide a complete copy of any files to the Agent. The Agent shall take the following actions upon appointment:

- Send by registered mail, return receipt requested, a copy of the complaint, any prior recommendations, and other pertinent material to the accused.
- Request from the accused a decision on whether the accused will waive defense, defend him/herself, or be represented by a representative of his/her choice. A representative named to handle defense must have agreed to do so.
- Refusal of the accused to respond will be interpreted as willingness to accept the findings of the Court without personal clarification.

### **14.4.3 Members of the Court**

Prepare a list of 5 people who agree to serve as members of the Court of Chivalry and 1 additional person as alternate, and present this list to the Crown and the accused. If possible, the list shall include at least one member of each of the Peerage orders and at least one Peer from the vicinity of the accused's home branch. The accused shall be given an opportunity to review the list and may reject any 1 member of the Court for stated cause.

### **14.4.4 Location**

Select a date and location (after consultation with the Crown) for the Court of Chivalry, which shall be within 30 days of selection of the Agent. Courts of Chivalry may not be convened until all parties to the dispute, all members of the Court, and the Board of Directors, have been notified of the upcoming Court of Chivalry and its cause.

**14.4.4.1** The place shall be in the region of the residence of the accused.

**14.4.4.2** The Agent shall send, by registered mail, return receipt requested, notification of the date and location for the Court to all parties to the dispute, members of the Court, and the Defense Counsel.

**14.4.4.3** The Agent shall make arrangements conducive to order and comfort for the conduct of the Court.

### **14.4.5 Prosecutor**

The Crown shall select a prosecutor prior to the Court.

**14.4.6** The Court of Chivalry shall convene on the date at the location chosen. The Court shall follow these procedures:

**14.4.6.1** Prior to convening, the Crown shall select one from among them to serve as senior member of the Court. The senior member shall chair the proceedings and maintain order.

**14.4.6.2** The Agent shall identify the various participants in the Court, read the accusations, and then turn over the proceedings to the senior member of the Court.

**14.4.6.3** The Court will provide the accused the opportunity to admit, deny, or explain their actions.

**14.4.6.4** The Court shall conduct itself in such a manner as to assure that all concerned parties and all pertinent materials are heard and given due consideration. The Court shall take special care to hear those statements that the accused wishes to make in his/her own defense, but does not require the accused to speak.

**14.4.6.5** Following the presentation of evidence and testimony and any arguments which the prosecution or defense choose to present, the members of the Court shall retire to a private setting for consideration and the Court shall be recessed.

**14.4.7** Consideration of the members of the Court shall take place as follows:

**14.4.7.1** The members of the Court shall determine the validity of any accusations. This shall be done by discussion, followed by a vote of the members in which a majority shall determine the outcome.

**14.4.7.2** If the finding is that the accusations are valid, the members of the Court shall then determine what sanctions, if any, they shall recommend that the Crown impose.

**14.4.7.3** Following consideration and decision, the senior member of the Court shall reconvene the proceedings of the Court and announce the findings and recommendations of the Court.

**14.4.7.4** The Court shall then be dismissed.

**14.4.8** Within 10 days of the Court of Chivalry, the Agent shall present to the Crown the records, findings, and recommendations of the Court. The Crown may extend this time as they deem appropriate. At that time, the Agent shall be dismissed.

**14.4.9** The Crown shall, within 10 days of the receipt of the Agent's report, inform, in writing, the accused of Their decision.

**14.4.10** The Crown shall send copies of all documentation and any final report to the Kingdom Seneschal to be placed in the permanent Kingdom record.

**14.4.11** A Court of Chivalry may be dissolved at any time by the Crown. The Crown may dismiss or act upon the accusations that brought about the Court of Chivalry at any time during the proceedings.

## **14.5 Court of Courtesy**

As an Assurance of Courteous Behavior. A Court of Courtesy may be called by the Queen (for Queen, read Consort when applicable), at Her own discretion, either upon Her own initiative, or in response to the petition of any subject(s). Courts of Courtesy are to assure courteous behavior among the subjects of Atlantia, and may not be called for disputes of monetary matters, incompetence, or violations of the Rules of the Lists.

**14.5.1** Formats for the Court.

As each individual case demands individual treatment, the format for these Courts is flexible. Two possible formats are a hearing before a council of the Queen's choosing or a hearing before the Queen alone.

#### **14.5.2 Her Majesty's Discretion.**

All other details of the Court of Courtesy are up to the discretion of the Queen, except that the Queen shall in all cases appoint a recorder of the Court to take down what transpires. Formal Courts of Justice are reserved for Courts of Chivalry.

#### **14.5.3 Effects of the Decision.**

The decision of the Queen is final and cannot be appealed, nor can the same case be brought before a succeeding Queen. The decision must be in accordance with Kingdom Law, Corpora, and civil law.

#### **14.5.4 Sanctions.**

Actions following a Court of Courtesy may not be required, but should the Queen choose to use them, the following sanctions are available to her:

- A private reprimand issued by the Queen.
- A public reprimand issued in Court and printed in the Kingdom newsletter.
- Requiring an apology or other act of atonement.
- Referral of the matter to a Board of Inquiry or different Court.

### **14.6 Other Courts**

The Crown may establish and call such courts as may be necessary for the governance of the realm.

### **14.7 Sanctions**

Sanction include, but are not limited to:

**14.7.1** Probation, which is a period of fixed duration, during which an individual is to be observed. At the end of probation, the individual's conduct is to be reviewed.

**14.7.1.1** When probation is imposed, the Crown shall immediately appoint a panel to observe the conduct of the individual. The makeup of this panel is left to the discretion of the Crown.

**14.7.1.2** At the end of the probation period, the panel shall meet to discuss their observation of the accused's conduct, and to make a recommendation, in writing, to the Crown to lift the probation, or to continue the probation for a further fixed period of time, or to impose such other sanctions as listed in the laws as may be appropriate. If the probation is extended, the panel shall reconvene at the end of the extended probation period and review the accused's conduct during the extended probationary period.

**14.7.2** Banishment. See Corpora for the types of banishment and the regulations regarding them.

- 14.7.3** Degradation from the Peerage. This is a sanction that may be brought only as a recommendation to the Board of Directors.
- 14.7.4** Temporary or permanent proscription from the lists.
- 14.7.5** Temporary or permanent proscription from any specified activities within the Kingdom.
- 14.7.6** A private reprimand to be delivered by the Queen.
- 14.7.7** A public reprimand to be delivered by the Crown in the Kingdom newsletter.
- 14.7.8** Removal from any or all Kingdom orders. Removal of Arms is at the discretion of the Board of Directors.
- 14.7.9** Removal from any or all offices held in the Kingdom of Atlantia (in conjunction with the corresponding Society officer as appropriate).
- 14.7.10** Requiring specific acts of recompense or atonement.

## **14.8 Appeal**

Either side may appeal to the Crown the recommendation of a Court of Chivalry within 10 days of receipt of that written recommendation. The Crown will issue Their decision on any appeal not more than 30 days after the appeal is requested. Any appeals of the decision of the Crown must be made to the Board of Directors.

## **Appendix A – Terms and Definitions**

**Atlantian Council of the Exchequer:** The financial decision making body in the Kingdom of Atlantia as defined in Kingdom Financial Policy, previously known as the Kingdom Financial Committee

**Crown:** The King and Queen acting jointly

**Demi-Scroll:** A small scroll that is pre-printed or has limited illumination

**Medallion:** A symbol made of varying materials that represents an Award or Order

**Membership Information:** A membership number and expiration date that will be verified by the Kingdom Seneschal.

**NMS:** Non-Member Surcharge – a fee charged to all non-members who attend an event. Required by the SCA, Inc.

**Regnum:** The complete listing of the Kingdom’s Royalty, Officers, Appointments, Notables and other positions as deemed worthy by the Crown.

**Royal Household appointments:** All positions in the Royal household and all ambassadorial positions are held only by virtue of the power of the Crown then reigning, and are therefore null and void at the end of the reign. Subsequent Crowns may reaffirm such appointments, as they see fit. These positions can include but aren’t limited to Kingdom Warlord, Royal Champions, Guard’s etc.

**Society Event:** An event as defined in Corpora II A

## **Appendix B - Kingdom Awards and Orders**

### **1. Kingdom Awards**

- 1.1. The Award of the Fountain recognizes and honors those who have performed acts of service for the Kingdom of Atlantia.
- 1.2. The Award of the Herring honors and recognizes those who have distinguished themselves by extraordinary achievement as autocrats.
- 1.3. The Award of the Shark's Tooth recognizes and honors those who have performed acts of valor for the Kingdom of Atlantia.
- 1.4. The Award of the Silver Nautilus honors and recognizes those who have distinguished themselves by an extraordinary achievement in the Arts and Sciences.
- 1.5. The Award of the Undine honors and recognizes those subjects who have distinguished themselves with exceptional service to the Queen of Atlantia. This award is a gift solely of the Queen to whomever she deems deserving.
- 1.6. The King's Award of Excellence honors and recognizes those who have distinguished themselves by their excellent contributions to the Kingdom of Atlantia. This award is a gift solely of the King to whomever he deems deserving.
- 1.7. The Vexillum Atlantiae (the Award of the Banner) honors and recognizes the ferocity and valor of a Group of fighters as a whole, not as individuals. When they fight as a unit, the group will have the honor of carrying the banner with the heraldry of the award into battle.

## **2. Kingdom Orders**

- 2.1. The Order of the Nonpareil honors and recognizes those who have shown excellence, honor, courtesy or chivalry above and beyond any duty. The members of this Order exemplify what it means to be an Atlantian. This award may be given only once per reign and is conveyed solely at the discretion of the Crown.
- 2.2. The Queen's Order of Courtesy shall be conferred by the Queen of Atlantia upon such subjects as she deems worthy by reason of their consistently exemplary courtesy to subjects of all ranks in this Realm and in the Society at large.

## **3. Kingdom Orders of Merit**

- 3.1. The Order of the Opal honors and recognizes those subjects who have distinguished themselves by their service to Atlantia.
- 3.2. The Order of the Coral Branch honors and recognizes those subjects who have distinguished themselves in their effort and shown excellence in the arts and sciences of the period.
- 3.3. The Order of the Silver Osprey honors and recognizes those non-belted fighters who have distinguished themselves by their effort and shown excellence on the heavy field.
- 3.4. The Order of the Sea Dragon honors and recognizes those non-White Scarf Rapier fighters who have distinguished themselves by their effort and shown excellence on the Rapier field.

- 3.5. The Order of the King's Missiliers honors and recognizes those subjects who have distinguished themselves by their effort and shown excellence with bow and arrow (both target and combat), thrown weapon, and/or siegecraft.
- 3.6. The Order of the Quintain honors and recognizes those subjects who have distinguished themselves by their consistent effort and shown excellence in the pursuit of equestrian activities.

#### **4. Kingdom Orders of High Merit**

- 4.1. The Order of the Golden Dolphin honors and recognizes those subjects who have distinguished themselves by their exceptional service and leadership in the Kingdom of Atlantia.
- 4.2. The Order of the Pearl honors and recognizes those subjects who have distinguished themselves by their efforts and their excellence in the arts and sciences of the period and/or their willingness to teach those same arts and sciences.
- 4.3. The Order of the Kraken honors and recognizes those non-belted fighters who have distinguished themselves by consistent excellence on the field.
  - All past recipients of the Award of the Kraken (which is now closed) will be considered to be recipients of this award.
- 4.4. The Order of the White Scarf of Atlantia, honors and recognizes those subjects who have excelled in the exercise and advance of the noble art of fence, and have distinguished themselves as examples of the precepts to which it is devoted.
- 4.5. The Order of the Sea Stag honors and recognizes those subjects who have distinguished themselves by their teaching of armored combat and rapier combat.
- 4.6. The Order of the Yew Bow honors and recognizes those subjects who have distinguished themselves by their excellence with bow and arrow (both target and combat), thrown weapons, and/or siegecraft or the teaching of those same skills.
  - All recipients of the Order of the King's Missiliers (prior to Feb. 7, 2003), the Order of the Nimrod (now closed), and the Award of the Yew Bow (now closed) will be considered to be recipients of this award.
- 4.7. The Order of the Golden Lance of Atlantia honors and recognizes those subjects who have demonstrated exceptional expertise in the arts of equestrian activities and who have, through service to the equestrian community, advanced those arts and promoted them.

#### **5. Youth Awards and Orders**

All Youth Orders are Non-Polling Orders

- 5.1. The Award of the Sea Urchin honors and recognizes those children (up to and including the age of 12), who have distinguished themselves by their contributions to the Kingdom of Atlantia in service, martial activities, and/or arts and sciences.

**5.2.** The Award of Arielle honors and recognizes those young people (up to and including the age of 17), who have distinguished themselves by their acts of courtesy.

**5.3.** The Order of the Hippocampus honors and recognizes those young people (up to and including the age of 17), who have distinguished themselves by their service and contributions to the Kingdom of Atlantia.

- All past recipients of the Award of the Hippocampus (which is now closed) will be considered to be recipients of this Order.

**5.4.** The Order of the Alcyon honors and recognizes those young people (up to and including the age of 17), who have distinguished themselves by their labors and achievements in the arts and sciences.

- All past recipients of the Award of the Alcyon (which is now closed) will be considered to be recipients of this Order.

**5.5.** The Order of the Sea Tyger honors and recognizes those young people (up to and including the age of 17), who have distinguished themselves by acts of valor and chivalry in Youth martial activities.

- All past recipients of the Award of the Sea Tyger (which is now closed) will be considered to be recipients of this Order.

## **6. Royal Augmentation of Arms**

For the Children of Sitting Royalty, under the age of 18. At the successful conclusion of their Parents' reign, the Crown shall gift these children with a Royal Augmentation of Arms, to be an Escallop Purpure.

## **7. Scrolls, Medallions and Other Items**

**7.1.** The Kingdom of Atlantia shall provide a scroll and a medallion for the following Awards and Orders:

- The Order of the Nonpareil
- The Order of the Opal
- The Order of the Coral Branch
- The Order of the Silver Osprey
- The Order of the Sea Dragon
- The Order of the Kings Missiliers
- The Order of the Quintain
- The Order of the Golden Dolphin
- The Order of the Pearl
- The Order of the Kraken
- The Order of the White Scarf – A White Scarf, not a medallion
- The Order of the Yew Bow
- The Order of the Golden Lance of Atlantia
- The Order of the Sea Stag

**7.2.** The Kingdom of Atlantia shall provide a demi-scroll and medallion for the following Awards and Orders:

- The Award of the Sea Urchin

- The Award of Arielle
- The Order of the Alcyon
- The Order of the Hippocampus
- The Order of the Sea Tyger

7.3. The Kingdom of Atlantia shall provide a medallion for the following Awards and Orders:

- The Award of the Fountain
- The Award of the Herring
- The Award of the Shark's Tooth
- The Award of the Silver Nautilus

7.4. The Kingdom of Atlantia does not provide any scroll or medallion for the following Awards and Orders:

- The Award of the Undine
- The Company of St Aidans
- The King's Award of Excellence
- The Queen's Order of Courtesy
- The Royal Augmentation of Arms
- The Vexillum Atlantiae (the Award of the Banner)

### **Appendix C - Charter of the University of Atlantia**

Ragnarr Thorvaldsson and Gwenllian de la Foret, Sixth Prince and Princess of Atlantia, granted a Royal Charter to the University of Atlantia on the 12th day of April, AS XIV.

The purpose of the University shall be to spread knowledge of the arts and sciences of the Middle Ages and Renaissance and practices of the Current Middle Ages throughout the realm.

The University shall be administered by a Chancellor, who must already be a Fellow of the University. The Chancellor shall serve as an Officer of State reporting to the Kingdom Minister of Arts and Sciences.

The University of Atlantia can award the following degrees:

- A Bachelor's Degree is awarded after a student has completed twenty-six hours of classes.
- A Fellowship in the University of Atlantia is awarded to those who have taught classes at three University sessions.
- A Masters Degree is awarded to those who have earned their Bachelor's degree, are also Fellows of the University, have completed ten additional hours of classes as a student, and taught at two additional University Sessions.
- Honorary Doctorates are awarded by the Chancellor at his or her discretion.

The University shall hold between two and four sessions in each year. To best spread the University's influence to all parts of the realm, these sessions shall not be held twice in succession in the same region.

The Chancellor shall have the right to display the device of the University. All Fellows shall have the right to display the badge of the University.

Done this 12th day of April, AS XIV, Ragnarr & Gwenllian

And confirmed this 2nd day of May AS XVI at Our Coronation feast, Michael & Carissa

And amended this 1st day of October, AS XVIII at Our Coronation, Olaf & Aislinn

And amended this 18th day of August, AS XX at the Pennsic War, Richard & Anne

And amended by Anton and Luned during AS XXXIII

And amended this 24<sup>th</sup> day of September, AS XLVI, by Michael IX and Seonaid VII

## **Appendix D - Treaties**

### **D.1 Treaty of the White Scarf**

"We, the Crowns of the Kingdoms of Ansteorra, the Outlands, Trimaris, Atenveldt, and An Tir do by these letters publish and proclaim our intent to create an order in our Kingdoms to be known as the Order of the White Scarf. We do mutually recognize that this order shall be chartered in our Kingdoms as custom allows."

"Further, We, the Crowns of the Kingdom of Atlantia do enter into this treaty, in accordance with our laws and customs."

"We pledge to honor the styles and precedence as shall be established by charter and to allow and encourage those of our Royal Cousins who may wish to establish this order in their own Kingdoms. By this document we command our heralds to present the title and badges of this order to the College of Arms, that it may be registered to the titularies of our Kingdoms."

[Signed by the Crowns of Ansteorra, the Outlands, Trimaris, Atenveldt, An Tir, and Atlantia]

Signed by all parties as of April 20, 1996.

### **D.2 Treaty of the Golden Lance**

We, the kingdoms signatory to this treaty, desire to offer deserved and due recognition to those in Our respective kingdoms who have demonstrated exceptional expertise in the arts of equestrian activities and who have, through service to the equestrian community, advanced those arts and promoted them; and

We desire to promote the equestrian arts within Our separate realms, and to other realms, by this recognition of exemplar individuals; and

We desire to establish in, between, and throughout Our realms a singular order to accomplish this recognition, such that all who hold membership in this order will be recognized equally for their skills and service to the equestrian arts among and within all kingdoms signatory to this treaty; and

We desire to register this order name and similar badges for each kingdom signatory to this treaty with the College of Arms.

Article the First ~

We do each therefore establish, create, and recognize within Our separate realms, according to Our kingdom law and the Laws of Arms, the Order of the Golden Lance. Further, We each declare that a member of this order inducted in any other kingdom signatory to this treaty shall be welcomed in all of Our realms and accorded the rights and precedence granted to Our own kingdom's members of this order. We do not, save only by the terms of other treaties in force if any are applicable, grant to any other kingdom the right to confer membership in this order upon one of Our populace without prior consultation with Us or Our successor Kings and Queens.

Article the Second ~

We do each grant to each and every other kingdom signatory to this treaty permission to conflict with our respective name and badge registrations for this Order of the Golden Lance for purposes of each kingdom's registration of the order with the College of Arms. We do each recognize that such permission granted cannot be revoked once registrations are completed. This treaty text shall be included with each registration of name or badge to the College of Arms and shall constitute documentation of such permission to conflict as the College may require.

Article the Third ~

We each mutually recognize that the name of this order registered to each signatory kingdom will add the kingdom name to the end of the phrase: "Order of the Golden Lance of".

Article the Fourth ~

We each mutually recognize that the badge registration by each signatory kingdom for this order will include the charge of "a lance Or" as either a primary charge or as an overall charge, all other badge components to be determined by each signatory kingdom. We each further mutually declare that members of this order are at any time entitled to wear either the badge of this order of the kingdom in which they were made members or the badge of the order of the kingdom in which they currently reside.

Article the Fifth ~

We do each direct and charge, through enactment of this treaty, Our respective Colleges of Heralds to speedily register the order name and badge for Our respective kingdoms with the College of Arms.

Article the Sixth ~

We, the kingdoms signatory to this treaty, do further declare Our intent to encourage other realms in the pursuit of the equestrian arts and to welcome such kingdoms who pursue these ideals to join this treaty as they may desire.

By Our Hands, duly witnessed by Our Principal Heralds, do We enact these articles and make their terms binding as law in Our respective kingdoms in accordance with the procedures and laws of Our kingdoms.

[Signed by the Crowns of Ansteorra, Trimaris, Caid and Atlantia]

Signed by all parties as of September 24, 2011

## **Appendix E - Charter for the Kingdom Royal Notables**

The Kingdom Royal Notables are selected for excellence in their field. They are expected to combine excellence of product or performance with a reasonable attempt at period materials and/or style.

### **1 Duties and Responsibilities of Kingdom Royal Notables**

The Kingdom Royal Notables are expected to encourage the disciplines for which they are selected.

Suggested goals and duties are:

- Services in their discipline for the Crown
- Sponsoring at least two competitions in their field during their tenure
- Working with Branch Officers to encourage the growth of their discipline
- Teaching in such venues as are available and reasonable

## **2 Kingdom Royal Notables**

- 2.1.** The Royal Bard for excellence in the individual performance of any of the following fields: Singing, Instrumental music, Poetic rendition, Storytelling. The Royal Bard is encouraged to be proficient in at least two of these fields. One or two bards will serve at the same time, depending on the whim of the Crown.
- 2.2.** The Royal Brewer for excellence in making beer, ale, mead, wine, or other period alcoholic beverages.
- 2.3.** The Poeta Atlantia for excellence in composition of poetry in at least two period forms.
- 2.4.** The Scrivener Royal for excellence in calligraphy and illumination, and acts as the personal scribe of the Crown. The Scrivener Royal shall serve a term of six months and the competition to choose a new Scrivener Royal shall be held at Coronation. The Scrivener Royal holds office under the Clerk of the Signet.
- 2.5.** The Royal Baker for excellence in producing baked goods such as breads, cakes, pastries, and wafers. The baker shall be proficient in at least two period types of baking.
- 2.6.** The Royal Archer for their excellence on the archery ranges. The Royal Archer is to be chosen each year by right of arms. The outgoing Royal Archer shall conduct, and not participate in, an archery shoot open to all at an event where archery is the focus of the day. The top eight scoring archers from Atlantia at that archery event, who so choose to compete for the title, shall compete in a single elimination tournament. At the discretion of the Crown, the winner of the tournament shall become the new Royal Archer.

## **3 Creation of a Kingdom Royal Notable**

The Crown may choose to modify the list of Notables in consultation with the Great Officers of State to encourage any discipline they see fit.

## **4 Tenure of a Kingdom Royal Notable**

The Kingdom Royal Notables are positions held in service to the Crown of Atlantia for the tenure of one year, except where noted otherwise.

## **5 Selection of a Kingdom Royal Notable**

Kingdom Royal Notable competitions are held annually at Kingdom Level Events, unless the Crown sees need to do otherwise.

- Competitions shall be run by the current Kingdom Royal Notable, as a representative of the Crown, in consultation with the appropriate Great Officer of State.
- If the Kingdom Royal Notable is unable to run the competition for their successor, the Crown, in consultation with the appropriate Great Officer of State, shall designate a proxy to run the competition.
- Competitions should be announced on the Kingdom Announcements List and in the Kingdom newsletter's electronic supplement at least twice before the event where the competition takes place.

- The current Kingdom Royal Notable, in conjunction with the appropriate Great Officer of State, shall set the details of the competition and judging standards. Judges should be drawn from the following:
  - The Crown or their proxy
  - The Heirs or their proxy
  - The appropriate Great Officer of State or their proxy
  - The current Royal Notable
  - Additional judges may be chosen at the discretion of the Royal Notable
  - In no case should there be fewer than three judges.

## **6 Removal of a Kingdom Royal Notable**

The Crown may remove a Kingdom Royal Notable at Their discretion. If the Kingdom Royal Notable is unable to complete his or her term or is removed early for any reason, the Crown shall direct the appropriate Great Officer of State to hold a competition at the next convenient Kingdom Level Event, or the Crown may choose a successor.