

Atlantian Pages' Academy Class Synopsis Form

*This form will allow teachers to get classes pre-approved and determine the category and number of credits Students will receive. Teachers of pre-approved classes will not need to sign Student Request for Credit forms; they only need to send in Atlantian Pages' Academy Class Attendance forms. Classes should be geared towards youths ages 9-14. Young people who are not Pages may take Atlantian Pages' Academy classes, but priority should be given to Pages. Please send your synopsis to the Atlantian Pages' Academy Registrar at least one month before you intend to teach the class to ensure notification to you in a timely fashion and so that we may help advertise the class. Once a class is accredited, that accreditation is valid so long as the Registrar is notified in advance and Class Attendance Sheets are sent in after the class is held. **Please note that Atlantian Pages' Academy classes taught at University of Atlantia sessions do not count towards University Fellow status.** Please send two copies of the completed synopsis form to the Atlantian Pages Academy Registrar. You will have one copy returned to you with the Academy's course code and accreditation.*

Part A: Teacher Information

Teacher's Legal Name: _____

Teacher's SCA Name: _____

Teacher's Local Group: _____

Mailing Address: _____

Telephone: _____ Email (optional): _____

Part B: Class Information

Name of the Class: _____

Length of the Class (at least 50 minutes for 1 credit): _____

Maximum number of students you will teach at one time: _____

Fees associated with class (if any): _____

Initial Date and Event where you plan to teach it: _____

Part C: Class Description (attach more paper if necessary)

What is this class about?: _____

What will the Students accomplish?: _____

If there is a handout, please attach a copy.

Do you give permission for the Atlantian Pages' Academy to hold this class at other events with other teachers? _____

Part D: For Registrar's Use Only

Class Code: _____ Number of credits: _____ Type of credits: _____