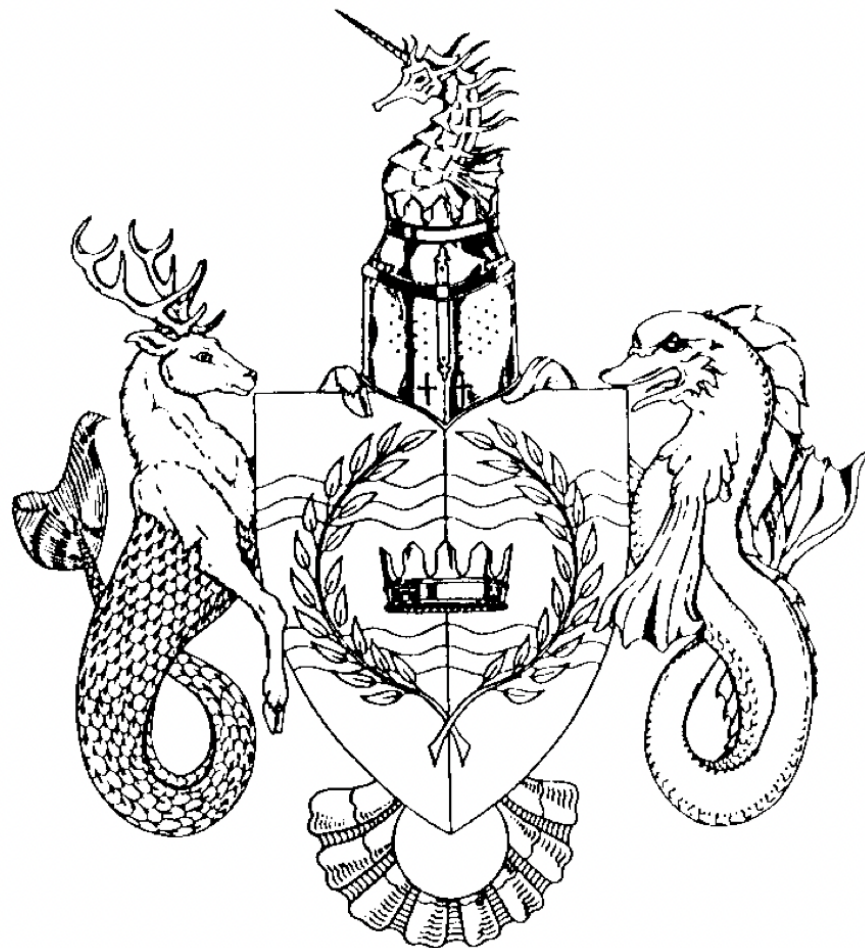


## Kingdom Law

Atlantian Great Book of Laws  
The Laws of the Glorious Kingdom of Atlantia  
Effective February 2022

By the Grace of Their Majesties of Atlantia, Anton and Luned, the following document is an updated issue of The Atlantian Great Book of Law, which is an official publication for the Kingdom of Atlantia, part of the Society for Creative Anachronism, Inc. (SCA, Inc.) It is provided for your information and may be reproduced locally. In case of a discrepancy between The Atlantian Great Book of Law maintained by the Kingdom Clerk of Law, and reproduced copies or electronic versions, The One True Atlantian Great Book of Law held on the Kingdom web site and maintained by The Clerk of Law has precedence.



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Kingdom Arms by Master Bran Trefonnen.

The Atlantian Great Book of Laws contains all the current laws of the Kingdom of Atlantia. Only those laws listed here or enacted hereafter in the manner described below are in effect in the Kingdom of Atlantia. Any Corpora references cited in the Atlantian Great Book of Laws are based on the version of Corpora published October 19, 2019.

## Table of Contents

|  |           |
|--|-----------|
| <b>1 Kingdom Law</b> .....   | <b>7</b>  |
| 1.1 Requirements for Publication and Effect of Kingdom Law .....                                     | 7         |
| 1.2 Updating of the Atlantian Great Book of Law .....  | 7         |
| <b>2 The Crown</b> .....   | <b>7</b>  |
| 2.1 Duties and Powers of the Crown .....   | 7         |
| 2.2 Ensuring the Continuity of Reigns .....  | 7         |
| 2.3 Enacting, Changing, and Repealing Law .....  | 8         |
| 2.4 Treaty Specifications .....  | 8         |
| 2.5 Royal Records and Electronic Systems Access .....  | 8         |
| <b>3. Curia Regis</b> .....  | <b>9</b>  |
| 3.1 Members of Curia Regis .....   | 9         |
| 3.2 Addressing Curia Regis .....   | 9         |
| 3.3 Curia Regis Notification Requirements .....  | 9         |
| <b>4. The Officers of the Kingdom of Atlantia</b> .....  | <b>10</b> |
| 4.1 Great Officers of State .....  | 10        |
| 4.2 Duties and Responsibilities of Great Officers of State .....                                     | 10        |
| 4.3 Great Officer of State Policy Requirements .....   | 11        |
| 4.4 The Officers of State .....  | 11        |
| 4.5 Duties and Responsibilities of Officers of State .....   | 12        |
| 4.6 Regalia and Records as Office Property .....   | 12        |
| <b>5 Great Officer of State and Officer of State Selection, Terms, and Removal</b> .....             | <b>12</b> |
| 5.1 Selection and Appointment of Great Officers of State and Officers of State .....                 | 12        |
| 5.2 Installation of Great Officers of State or Officers of State .....                               | 13        |
| 5.3 Membership Verification of Great Officers of State and Officers of State .....                   | 13        |
| 5.4 Exclusion of Other Offices and Appointments of Great Officers of State and Officers of State ... | 13        |
| 5.5 Tenure and Renewal Terms of Great Officers of State and Officers of State .....                  | 13        |

|   |           |
|---|-----------|
| 5.6 Review and Reappointment of Great Officers of State and Officers of State ..... | 13        |
| 5.7 Suspension of Great Officers of State and Officers of State .....               | 13        |
| 5.8 Resignation of Great Officers of State and Officers of State.....               | 14        |
| 5.9 Removal of Great Officers and Officers.....                                     | 14        |
| 5.10 Deputies of Great Officers of State and Officers of State .....                | 14        |
| 5.11 Emergency Deputies for Great Officers of State .....                           | 14        |
| 5.12 Duties and Responsibilities of Branch Officers .....                           | 14        |
| 5.13 Duties of the Kingdom Seneschal.....   | 14        |
| 5.14 Duties of the Triton Principal Herald.....                                     | 16        |
| 5.15 Duties of the Kingdom Earl Marshal.....  | 16        |
| 5.16 Duties of the Kingdom Chancellor of the Exchequer .....                        | 17        |
| 5.17 Duties of the Kingdom Chronicler .....   | 18        |
| 5.18 Duties of the Kingdom Minister of Arts and Sciences .....                      | 18        |
| 5.19 Duties of the Kingdom Web Minister .....                                       | 19        |
| 5.20 Duties of the Kingdom Chatelain .....  | 19        |
| 5.21 Duties of the Kingdom Minister of the Lists (KMOL) .....                       | 19        |
| <b>6 Territorial Baronage .....</b>   | <b>20</b> |
| 6.1 Duties and Responsibilities of Territorial Baronage.....                        | 20        |
| 6.2 Residential Requirements of Territorial Baronage.....                           | 20        |
| 6.3 Tenure and Renewal Terms of Territorial Baronage .....                          | 20        |
| 6.4 Baronial Selection and Investing Royalty .....                                  | 20        |
| 6.5 Selection and Polling Requirements of Territorial Baronage .....                | 20        |
| 6.6 Membership Verification of Territorial Baronage.....                            | 21        |
| 6.7 Service and Removal of Territorial Baronage .....                               | 21        |
| 6.8 Exclusion of Other Offices and Appointments of Territorial Barons and.....      | 21        |
| 6.9 Pollings of Confidence of Territorial Baronage .....                            | 21        |
| 6.10 Requirements for Pollings of Confidence of Territorial Baronage.....           | 21        |
| 6.11 Destruction of Baronial Pollings.....  | 22        |
| <b>7 Events.....</b>  | <b>22</b> |
| 7.1 Event Registration Requirements .....   | 22        |

7.2 Event fee Disclosure Requirements .....22

7.3 Kingdom Events Defined .....22

7.4 Kingdom Events Reserved Weekends .....22

7.5 Protected Kingdom Events Defined .....23

7.6 Protected Kingdom Events and Their Weekends .....23

7.7 Crown Tournament.....23

7.8 Non-Protected Kingdom Events Defined .....24

7.9 Non-Protected Kingdom Events and Their Weekends.....24

7.10 Financial Responsibility for Kingdom Events .....24

7.11 Other Branch Events .....24

**8 Awards, Orders, and Peerages .....24**

8.1 Royal Peerage.....25

8.2 Order of the Rose .....25

8.3 Kingdom Awards and Orders.....25

8.4 Award Reporting Award Requirements .....25

8.5 Award and Order Recommendations.....25

8.6 Award and Order Precedence.....25

8.7 Kingdom Awards .....25

8.8 Kingdom Orders.....25

8.9 Kingdom Orders of Merit .....26

8.10 Kingdom Orders of High Merit.....26

8.11 Pollings for Peerage Orders and Kingdom Orders of High Merit.....26

8.12 Verbal Polling Record Requirements.....26

8.13 Written and Electronic Polling Record Requirements .....26

8.14 Polling Residency Requirements.....27

8.15 Principals of Peerage Orders and Kingdom Orders of High Merit .....27

**9 Rights and Duties of Atlantian Subjects .....27**

**10 Reservations and Restrictions.....28**

10.1 Smoking and Vaping .....28

10.2 Clothing Restrictions .....28

|   |           |
|---|-----------|
| <b>11 Minors .....</b>  | <b>28</b> |
| 11.1 Definition of Minors.....  | 28        |
| 11.2 Minor Attendance Without Parent, Legal Guardian, or Non-Guardian ..... | 28        |
| 11.3 Society Standards for Youth .....                                      | 28        |
| 11.4 Minor Waivers .....  | 28        |
| 11.5 Minor Waivers for Non-Guardians.....                                   | 28        |
| <b>12 Subsidiary Branches .....</b>   | <b>28</b> |
| 12.1 New Branch Membership Requirements .....                               | 29        |
| 12.2 Advancement of Branch Status.....                                      | 29        |
| 12.3 Branch Officer Requirements .....                                      | 29        |
| 12.4 Branch Status Changes.....   | 29        |
| <b>13 Grievances and Sanctions .....</b>                                    | <b>29</b> |
| 13.1 Boards of Inquiry and Courts of Chivalry .....                         | 29        |
| 13.2 Courts of Courtesy .....   | 31        |
| <b>Appendix A – Terms and Definitions.....</b>                              | <b>31</b> |
| <b>Appendix B - Kingdom Awards and Orders .....</b>                         | <b>32</b> |
| B.1. Kingdom Awards .....   | 32        |
| B.2. Kingdom Orders .....   | 32        |
| B.3. Kingdom Orders of Merit .....  | 33        |
| B.4. Kingdom Orders of High Merit .....                                     | 33        |
| B.5. Youth Awards and Orders .....  | 34        |
| B.6. Scrolls, Medallions and Other Items .....                              | 34        |
| <b>Appendix C - Charter of the University of Atlantia .....</b>             | <b>35</b> |
| <b>Appendix D - Treaties.....</b>   | <b>36</b> |
| D.1 Treaty of the White Scarf.....  | 36        |
| D.2 Treaty of the Golden Lance .....  | 36        |
| D.3 Treaty of the Yew Bow .....   | 38        |
| <b>Appendix E - Charter for the Kingdom Royal Notables .....</b>            | <b>38</b> |
| E.1. Duties and Responsibilities of Kingdom Royal Notables .....            | 38        |
| E.2. Kingdom Royal Notables .....   | 38        |

**E.3. Selection of a Kingdom Royal Notable .....39**  
**E.4. Removal of a Kingdom Royal Notable .....40**

## **1 Kingdom Law**

### **1.1 Requirements for Publication and Effect of Kingdom Law**

In accordance with Corpora IV F, laws must be proclaimed in order to take effect. Laws must be submitted for publishing in the Kingdom Newsletter, or its electronic supplement, or addendum on the Kingdom Web site, at or before the Crown's last court to be valid. The law changes will not be published without electronic approval from the Crown. Law changes will take effect on the first day of the month listed in the Kingdom Newsletter or its electronic supplement in which the changes are published.

### **1.2 Updating of the Atlantian Great Book of Law**

The Atlantian Great Book of Law must be updated on the Kingdom web site within fourteen (14) days of notification of the new law in the Kingdom Newsletter.

## **2 The Crown**

### **2.1 Duties and Powers of the Crown**

In addition to the duties and powers set forth in Corpora IV C – G, the Crown shall:

- Consult with the populace of the Kingdom, the landed Barons and Baronesses, the Great Officers of State, and their Officers of State, on matters which the Crown deems necessary
- Ensure the succession of the Crown
- Ensure the continuity of reigns
- Create, modify, and repeal laws after consultation with Curia Regis
- Negotiate and enact treaties with other Kingdoms
- Ensure the proper transfer of Royal Records
- Reside within the boundaries of the Kingdom of Atlantia throughout the duration of their reign
- Accept custody of royal regalia and property placed in their care by the Kingdom Chamberlain
- Maintain any regalia entrusted to the Crown. Notify the Kingdom Chamberlain immediately if regalia is lost and/or damaged in any way
- Return any regalia to the Kingdom Chamberlain no later than one (1) week following the Coronation of their Heirs

Any persons holding pieces of regalia or other Kingdom property in their possession shall maintain such regalia and Kingdom property in the same state as when it was received from the Kingdom Chamberlain, subject to normal wear and tear. The Kingdom Chamberlain shall establish a process from the turnover of regalia from one reign to another and document the conditions in which it is returned. Possessors of regalia or other Kingdom property are liable for any damage or loss to such Kingdom property due to their negligence or misconduct.

### **2.2 Ensuring the Continuity of Reigns**

2.2.1 In the case that one of the Heirs is unable to assume the throne, the remaining Heir shall assume the duties of both throughout the Reign and until the Coronation of Their successors.

2.2.2 In the case that neither of the Heirs is able to assume the throne, a new Crown Tournament shall be held at the first possible event to ensure the succession.

2.2.3 In the case that either the Sovereign or the Consort is unable to complete the reign, the remaining Monarch shall assume the duties of both until the Coronation of Their successors.

2.2.4 In the case that neither the Sovereign nor Consort is able to complete the reign:

- If the Heirs have been chosen, They shall be crowned at the first possible event
- If the Heirs have not yet been chosen:
  - The Kingdom Seneschal shall ensure that a Crown Tournament is held at the first possible event
  - The victors shall be invested as Sovereign and Consort immediately upon the conclusion of the Tournament
- In the interim between the abdication of the Monarchs and the crowning of the new Monarchs, the Kingdom Seneschal's duties and powers shall include:
  - Holding in trust the regalia and records of the monarchy for the future Crown
  - Conducting such correspondence in the name of the Crown as is deemed necessary for the function of the Kingdom and to ensure continuity for the future Crown

### **2.3 Enacting, Changing, and Repealing Law**

2.3.1 The Crowns shall create, modify, or repeal Kingdom Law only after consultation with Curia Regis.

2.3.2 The Crown may change law without consulting Curia Regis to fix grammatical mistakes, numbering errors, duplication, and style inconsistencies that do not change the content and intent of the law.

2.3.3 The Crown's word is law, in accordance with Corpora I A, where modern law, Corpora, Society policy and Kingdom law are silent.

### **2.4 Treaty Specifications**

The Kingdom of Atlantia may take part in treaties with other Kingdoms of the SCA, Inc.

- Treaties shall be negotiated by the Crown or their designated representatives
  - Treaties shall be ratified by being presented to Curia Regis, agreed to by the Heirs, and published as a newsletter supplement. A treaty cannot be ratified until the Heirs have been chosen
  - Treaties shall be changed by the same process as ratification
- All treaties in effect for the Kingdom of Atlantia shall be published in the Atlantian Great Book of Law

### **2.5 Royal Records and Electronic Systems Access**

Royal Records are defined as:

- All correspondence concerning sanctions, complaints, or investigations in progress, including emails, notes, letters, and all other records relating to these matters
- Pending correspondence in relation to treaties or charters
- Pending official correspondence from any Society Officer

#### **2.5.1 Transfer of Royal Records**

The outgoing Crowns must transfer all Royal Records to Their Heirs or the Kingdom Seneschal on or before Coronation.

#### **2.5.2 Access to Atlantian Electronic Systems**



The Kingdom Webminister, or their designee, shall ensure that:

- The Heirs shall be granted access to the Award Recommendation System, the Electronic System for Pollings (ESP), and access to all Order Watch Lists no more than fifteen (15) days after winning the Crown Tournament
- The Heirs shall be granted access to begin conducting Their own pollings within the ESP no less than thirty (30) days prior to Their Coronation
- The Heirs shall be granted access to the Court Docket site no less than thirty (30) days prior to Their Coronation
- The current Monarchs will have precedence for any conflicts between the Heirs Court Docket and Their own
- The Heirs shall be granted access to read all existing pollings within the ESP no less than thirty (30) days prior to Coronation

### **3. Curia Regis**

Curia Regis is hereby defined as an assembly called by the Crown for the purpose of consultation regarding the administration and governance of the Kingdom.

An Emergency Curia Regis is defined as an assembly called by the Crown in order to consult and receive advice on the administration and governance of the Kingdom for the limited purpose of resolving conflicts between modern law, Corpora, Society Policy, and/or some other Society directive and Kingdom Law. No other business may be conducted at an Emergency Curia.

#### **3.1 Members of Curia Regis**

The members of Curia Regis are:

- The victor and consort of Crown Tournament of Atlantia
- All Territorial Barons and Baronesses
- All Great Officers of State
- All Officers of State
- All Branch Seneschals

#### **3.2 Addressing Curia Regis**

Members of Curia Regis may speak only after being recognized and in the order recognized by the Crown. Written proxies from the members of Curia may be accepted by the Crown if received prior to the commencement of Curia.

#### **3.3 Curia Regis Notification Requirements**

Notification for meetings of Curia Regis shall include:

- The date, time, place (event), agenda must be announced in the Kingdom Newsletter and/or its electronic supplement at least thirty (30) days prior to the date of Curia
- The agenda shall include the specific sections of kingdom law to be addressed. A blanket statement is not acceptable. Proposed wording must be provided to the Curia by the Crowns prior to the start of the Curia for any Kingdom law changes
- Emergency meetings of Curia Regis shall be called by an emergency mailing to the members of Curia Regis. This notification shall be sent at least ten (10) days before the date of Curia and shall include the

reason for the emergency meeting. An emergency meeting shall be limited to the topic(s) listed in the letter of notification

#### **4. The Officers of the Kingdom of Atlantia**

The officers of the Kingdom of Atlantia consist of the Great Officers of State, the Officers of State, and the Branch officers. All Officers (Great, State, Branch) must remain members of the SCA, Inc. with access to the Kingdom Newsletter, throughout the term of their office.

##### **4.1 Great Officers of State**

The Great Officers of State are:

- Kingdom Seneschal
- Triton Principal Herald
- Kingdom Earl Marshal
- Kingdom Chancellor of the Exchequer
- Kingdom Chronicler
- Kingdom Minister of Arts and Sciences
- Kingdom Chatelain
- Kingdom Web Minister
- Kingdom Minister of the Lists

##### **4.2 Duties and Responsibilities of Great Officers of State**

The Great Officers of State shall:

- Advise the Crown on matters pertaining to their office
- Ensure that Atlantia remains in compliance with the policy and requirements of their Corporate Superior (if any)
- Ensure all Kingdom law and policy related to their Office remain accurate and current
- Submit such reports as are required by their Corporate Superior and the laws of the Kingdom. Copies of all such reports shall be sent to the Kingdom Seneschal
- Collect reports from their Officers of State, Deputies and Branch Officers as defined in the Great Officer's policy
- Report on the state of their office to the Crown at Coronation. The Crown may choose to accept this report by proxy
- In accordance with Corpora VII K 1, submit a roster of their warranted Officers of State, any Deputies and all Branch Officers to the Crown for approval at Coronation. A copy of the roster must be provided to the Kingdom Seneschal
- Attend Curia Regis or send a representative in the form of one of their warranted officers as a proxy
- Attend Unevent and host meetings with Officers of State, Deputies and Branch Officers as needed • Supervise and coordinate the actions of their Officers of State, Deputies and Branch Officers throughout the Kingdom
- Warrant qualified individuals as Branch Officers
- Warrant Officers of State, deputies, Branch Officers and any At Large Officers by individual warrant or by roster for a period of time determined by the policy of the Great Officer. Warrants and rosters shall include, at minimum, the local Branch Officer's membership number and the information required by Corpora VII K 1
- Ensure, at least once per reign that all warranted Branch Officers are members of the SCA, Inc. with access to the Kingdom newsletter
- Ensure that anyone warranted in an office that directly supervises minors, such as youth marshals and

- youth coordinators, have completed and passed the background check process per Society requirements
- Designate and train an Emergency Deputy. The name and appropriate contact information of that person shall be published on the Kingdom web site
- Provide training to any Officers of State, Deputies and Branch Officers as necessary

#### 4.3 Great Officer of State Policy Requirements

The Great Officers of State have the authority to make policy for the discharge of their office and their subordinates' offices.

- All policy shall be presented to and approved by the Crown prior to publication
- All policy must be published in the Kingdom newsletter's electronic supplement
- The Kingdom Chronicler shall not publish such policy without electronic approval from the Crown

#### 4.4 The Officers of State

The officers of State are responsible for proposing change in policy for their offices as needed.

##### 4.4.1 The Officers of State reporting to the Kingdom Seneschal are:

- MD/DC Regional Kingdom Seneschal
- VA Regional Kingdom Seneschal
- NC Regional Kingdom Seneschal
- SC/GA Regional Kingdom Seneschal
- Kingdom Chancellor of Family and Youth Activities
- Kingdom Clerk of Law
- Kingdom Waiver Secretary
- Kingdom Calendar Coordinator
- Kingdom Event Bids Coordinator
- Kingdom Media Relations Deputy

##### 4.4.2 The Officers of State reporting to the Triton Principal Herald are:

- Golden Dolphin Herald
- Clerk of Precedence
- Clerk of the Signet

##### 4.4.3 The Officers of State reporting to the Kingdom Earl Marshal are:

- Deputy Earl Marshal for Armored Combat (DEM-Armored)
- Deputy Earl Marshal for Rebated Steel (DEM-Steel)
- Deputy Earl Marshal for Rapier Combat (DEM-Rapier)
- Deputy Earl Marshal for Combat Archery (DEM-Combat Archery)
- Deputy Earl Marshal for Siege Combat (DEM-Siege)
- Deputy Earl Marshal for Equestrian Activities (DEM-Equestrian)
- Deputy Earl Marshal for Target Archery (DEM-Target Archery)
- Deputy Earl Marshal for Thrown Weapons (DEM- Thrown Weapons)
- Deputy Earl Marshal for Youth Armored Combat (DEM-Youth Armored)
- Deputy Earl Marshal for Youth Rapier Combat (DEM-Youth Rapier)

4.4.4 The Officers of State reporting to the Kingdom Chancellor of the Exchequer are:

- Kingdom Non-Member Registration (NMR) Secretary
- Kingdom Chamberlain

4.4.5 The Officer of State reporting to the Kingdom Chronicler is:

- Kingdom Historian

4.4.6 The Officer of State reporting to the Kingdom Minister of Arts and Sciences is:

- University Chancellor

4.4.7 The Officers of State reporting to the Kingdom Chatelain are:

- Northern Regional Kingdom Chatelain
- Southern Regional Kingdom Chatelain
- Chatelain Training and Education Deputy

#### **4.5 Duties and Responsibilities of Officers of State**

The Officers of State shall:

- Advise their Great Officer of State on matters pertaining to their office
  - Submit such reports as are required by their Great Officer of State and the laws of the Kingdom
  - Attend Curia Regis
  - Attend Unevent and host any meetings as required by their Great Officer of State
  - Supervise and coordinate the actions of their office, and, when applicable, their branch officers
- Perform additional duties and responsibilities as defined by their Great Officer of State to whom each reports

#### **4.6 Regalia and Records as Office Property**

All records and regalia accruing to any office are property of the office and must be transmitted to the new officer within ten (10) days of any change of office.

### **5 Great Officer of State and Officer of State Selection, Terms, and Removal**

#### **5.1 Selection and Appointment of Great Officers of State and Officers of State**

5.1.1 After the solicitation of applicants, Great Officers of State are selected and appointed by the Crown in consultation with the Kingdom Seneschal in accordance with Corpora VII I 1.

- The incumbent Great Officer of State shall advertise the open position. Applications shall be sent to both the Crowns who will be making the selection and to the Great Officer
- The Great Officer of State shall recommend a replacement to the Crown, but the Crown is in no way bound to follow that recommendation

- Great Officers of State are ratified and warranted by the corresponding Corporate Officer (If applicable) and the Crown
- In accordance with Corpora VII I 1, if no corresponding Corporate Officer exists, the Crown shall act unilaterally

5.1.2 After the solicitation of applicants, Officers of State are selected and appointed by the Crown in consultation with the applicable Great Officer of State in accordance with Corpora VII I 2.

- The Great Officer of State shall advertise the open position. Applications shall be sent to both the Crowns who will be making the selection and to the Great Officer
- The Great Officer of State shall recommend a replacement to the Crown, but the Crown is in no way bound to follow that recommendation
- Officers of State are ratified and warranted by the corresponding Great Officer and the Crown

## **5.2 Installation of Great Officers of State or Officers of State**

Great Officers of State and Officers of State are installed by presentation at Royal Court. They must be installed within 60 days of the closing of the job posting and be installed by the monarchs who chose them for the office.

## **5.3 Membership Verification of Great Officers of State and Officers of State**

Within ten (10) days of investiture or continuance in office, Great Officers of State and Officers of State shall present their membership information demonstrating their membership is current through their initial term of office to the Kingdom Seneschal for verification. Upon renewal of term of office, membership information must again be provided.

## **5.4 Exclusion of Other Offices and Appointments of Great Officers of State and Officers of State**

Great Officers of State and Officers of State may not also concurrently serve as an Officer of State or a Branch Officer. Great Officers of State and Officers of State may serve as a branch Deputy or an At-Large officer.

## **5.5 Tenure and Renewal Terms of Great Officers of State and Officers of State**

The initial term of office is hereby defined as three (3) years. Subsequent renewal terms are one (1) year.

## **5.6 Review and Reappointment of Great Officers of State and Officers of State**

5.6.1 The Crown shall review a Great Officer of State's performance at least ninety (90) days prior to the end of their term, and may ask the officer to serve a renewal term. A Great Officer of State may be reappointed for as many single renewal terms as the presiding Crown and the officer may desire.

5.6.2 The Great Officer of State shall review an Officer of State's performance at least ninety (90) days prior to the end of their term, and may ask the officer to serve a renewal term. An Officer of State may be reappointed for as many single renewal terms as the presiding Crown, the Great Officer of State and the Officer of State may desire.

## **5.7 Suspension of Great Officers of State and Officers of State**

In accordance with Corpora VII M, Great Officers of State and Officers of State may be suspended by the Crown for stated cause for the duration of Their reign.

### **5.8 Resignation of Great Officers of State and Officers of State**

In the case of resignation of office, Great Officers of State or Officers of State are removed as of the date of their resignation.

### **5.9 Removal of Great Officers and Officers**

In accordance with Corpora VII K 3, Great Officers and officers may be removed for just cause, stated in writing to the officer, by joint action of the Crown and the corresponding superior officer. If there is no superior officer, the Crown may act unilaterally.

### **5.10 Deputies of Great Officers of State and Officers of State**

Great Officers of State may designate additional deputies who are not defined as Officers of State by Kingdom law.

- A deputy is considered an officer and in accordance with Corpora I D 2 must be a member of the SCA, Inc.
- A deputy may report to either the Great Officer of State directly or to one of their Officers of State
- Duties and responsibilities of a deputy are the jurisdiction of the Great Officer of State and/or Officer of State to whom they report

### **5.11 Emergency Deputies for Great Officers of State**

Should a Great Officer of State resign or become unable to perform their duties, their Emergency Deputy shall take over their duties until a successor can be chosen or until the original officer is able to resume the duties of the office. The Emergency Deputy shall maintain all requirements of their office. The Emergency Deputy is not the "designated successor." The Crown retains the authority to choose the Great Officers of State.

### **5.12 Duties and Responsibilities of Branch Officers**

Branch Officers shall:

- Act as a liaison between their Great Officer of State, Officers of State and their Branch
- Advise their Great Officer of State and Officer of State as need arises
- Submit such reports as are required by the Great Officer of State's policy
- Attend Unevent
- Attend any training required by their Great Officer of State or Officer of State

### **5.13 Duties of the Kingdom Seneschal**

In addition to those pertaining to all Great Officers of State and those set forth in Corpora and Kingdom law, the Kingdom Seneschal shall:

- Maintain membership lists as necessary for governing of the Kingdom, and make those lists available to other Great Officers and Officers of State in need of validating membership as part of their duties
- Validate all branches have the required slate of offices and the appropriate number of members

#### **5.13.1 Duties of the Regional Kingdom Seneschals**

For the office of the Seneschal, the Kingdom is divided into four (4) regions: Maryland/DC, Virginia, North Carolina, and GA/South Carolina. In addition to those duties and responsibilities common to all Officers of State, the Regional Kingdom Seneschal for each respective region shall:

- Act as a liaison between Branch Seneschals and the Kingdom Seneschal
- Process branch seneschal warrant requests in accordance with Kingdom Seneschal policy for all branches
- Monitor membership expiration dates for all branch Seneschals and Territorial Baronage
- Monitor Branch membership requirements
- Ensure all branches submit a quarterly report
- Assist the Branch Seneschal with any emergencies and notifying the Kingdom Seneschal
- Submit reports to the Kingdom Seneschal in accordance with Atlantian polices
- Perform other duties outlined in the Kingdom Seneschal policies

#### 5.13.2 Duties of the Kingdom Chancellor of Youth Activities

In addition to those pertaining to all Officers of State, the Kingdom Chancellor of Youth Activities shall:

- Advise the Kingdom Seneschal on matters related to Kingdom youth activities
- Warrant and oversee the Dean of the Pages Academy
- Establish and oversee all Kingdom Youth Activity Programs
- Warrant and train all Branch Youth Officers

#### 5.13.3 Duties of the Kingdom Clerk of Law

In addition to those pertaining to all Officers of State, the Kingdom Clerk of Law shall:

- Maintain the current official compilation of Kingdom Law and Policy
- Enter all updates to the official copy of Kingdom Law and Policy and to the Kingdom web site within fourteen (14) days from the date of publication in the Kingdom Newsletter and/or its electronic supplement
- Review Kingdom Law when changes are proposed or made to Corpora
- Publish notes from Curia Regis on the Kingdom website within fourteen (14) days of the meeting

#### 5.13.4 Duties of the Kingdom Waiver Secretary

In addition to those pertaining to all Officers of State, the Kingdom Waiver Secretary shall supervise and coordinate the collection and storage of signed waivers in accordance with the By-Laws and Corporate Policy VI E.

#### 5.13.5 Duties of the Kingdom Calendar Coordinator

In addition to those pertaining to all Officers of State, the Kingdom Calendar Coordinator shall:

- Maintain and publish the Kingdom Calendar
- Enforce the 75 mile event to event restriction
- Validate the completion of event registrations in accordance with the Kingdom Seneschal policy

#### 5.13.6 Duties of the Kingdom Event Bids Coordinator

In addition to those pertaining to all Officers of State, the Kingdom Event Bids Coordinator shall:

- Manage the state of all kingdom event bids that are the responsibility of the Kingdom Seneschal's office
- Encourage and actively solicit bids from branches, households and individuals

#### **5.14 Duties of the Triton Principal Herald**

In addition to those pertaining to all Great Officers of State and those set forth in Corpora, the Triton Principal Herald shall:

- Be responsible for Kingdom activities for the College of Heraldry and Scribes
- Promote excellence in, and qualify and coordinate heralds for field and court heraldry at events

##### **5.14.1 Duties of the Golden Dolphin Herald**

In addition to those pertaining to all Officers of State, the Golden Dolphin Herald shall be responsible for heraldic submissions for residents and branches of the Kingdom of Atlantia.

##### **5.14.2 Duties of the Clerk of the Signet**

In addition to those pertaining to all Officers of State, the Clerk of the Signet shall:

- Supervise the production of scrolls required by Kingdom Law
- Coordinate scribal groups and artists to provide work for the Office of the Signet
- Maintain a handbook of standards and protocols for the production of scrolls
- Promote the development of calligraphy and illumination in the Kingdom

##### **5.14.3 Duties of the Clerk of Precedence**

In addition to those pertaining to all Officers of State, the Clerk of Precedence shall:

- Maintain a list of all Awards and Orders in the Kingdom of Atlantia
- Maintain a complete listing of Award and Order recipients
- Maintain the calculation of Precedence

#### **5.15 Duties of the Kingdom Earl Marshal**

In addition to those pertaining to all Great Officers of State and those set forth in Corpora, the Kingdom Earl Marshal shall:

- Ensure safety and chivalrous conduct within the lists in Atlantia
- Ensure that the Rules of the List are followed in all fighting in the Kingdom
- Set and enforce weapon and armor standards, conventions of combat, and authorization requirements
- Be responsible for the formulation, publication, and distribution of the rules of all marshal activities and the marshal's policy. The Earl Marshal may delegate to one or more deputies for this purpose, but the ultimate responsibility lies with the Earl Marshal
- Conduct appropriate review of sanctions imposed by the Marshal in Charge of an Event (MIC). The participants must be notified within five (5) business days of receiving the report, or appeal, whichever arrives first. The participants must be informed of the status of the investigation – closed and upheld, closed and overturned, or pending further investigation, with an explanation of the reason for delaying a decision
- Ensure all martial activities comply with the requirements of Corpora and the Society Marshal's Policies
- Warrant all Atlantian Marshals; this task may be delegated to the Deputy Earl Marshals, but the Earl Marshal retains responsible all warrants issued
- Appoint Deputies for each Combat Discipline
- Determine and publish the rules and regulations for experimental weapons and other experimental rules
- Act as the arbiter for interpretation of all conventions or policies for all disciplines of combat

##### **5.15.1 Duties of the Discipline Specific Deputies to the Earl Marshal**



The discipline specific deputies are: Armored Combat, Rebated Steel, Rapier, Combat Archery, Siege, Equestrian, Target Archery, Thrown Weapons, Youth Armored Combat and Youth Rapier Combat. In addition to those duties and responsibilities common to all Officers of State and those set forth in Corpora, the Deputy Earl Marshal for each discipline shall:

- Serve as part of the chain of appeals for issues related to their discipline
- Understand and enforce the rules, conventions and policies covering their discipline
- Propose change in policy for the office as needed
- Communicate to the populace as needed through the Kingdom's Newsletter and/or its electronic supplement, the Kingdom Announcements List and/or the Kingdom web site
- Warrant marshals for their discipline under the Earl Marshal's authority
- Monitor event reports and track any on-going issues within their discipline
- Lead investigations into issues dealing with their discipline

### **5.16 Duties of the Kingdom Chancellor of the Exchequer**

In addition to those pertaining to all Great Officers of State, those set forth in Corpora, and those indicated in the Kingdom Financial Policy. The Kingdom Chancellor of the Exchequer shall ensure the Non-Member Registration (NMR) is collected at each event and forwarded to the Society, as required by the Chancellor of the Exchequer Kingdom Officer's Reference Handbook chapter 6 II 5.

#### **5.16.1 Duties of the Regional Kingdom Exchequers**

In addition to those pertaining to all Officers of State, the Regional Kingdom Exchequers shall:

- Provide oversight and guidance to local branch exchequers
- Receive all quarterly and doomsday reports, and submit to the Kingdom Chancellor of the Exchequer status and recommendations regarding all branches
- To validate the quarterly reports for incipient branches against data provided by the sponsoring branches
- Develop and submit a consolidated doomsday report for the Region

#### **5.16.2 Kingdom Chamberlain**

In addition to those pertaining to all Officers of State the Kingdom Chamberlain shall:

- Supervise and be responsible for the deputies who report to the Kingdom Chamberlain
- Be responsible for the maintenance, repair, and storage of the royal regalia and property, including notifying the Kingdom Chancellor of the Exchequer of those items in need of repair or replacement
- Maintain an accurate inventory and database of regalia and property, including any regalia and property transferred to Royalty
- Be present, or have a designee present, when the incoming and outgoing Crowns execute a face-to-face transfer of royal regalia
- Verify within one (1) week of the return that all regalia was returned and in good condition, and so affirm to the Kingdom Chancellor of the Exchequer
- Communicate to the Kingdom Exchequer all information about new items of regalia, including the source, value, and care of items
- Obtain an appraisal of all regalia by a jeweler or appropriate craftsperson every five (5) years, after consultation with the Kingdom Chancellor of the Exchequer
- As an ex officio member of the Regalia Committee, consult with the Atlantian Council of the Exchequer about retirement or removal of Kingdom property inventory due to wear, age, or Kingdom needs.

- Follow Kingdom Financial Policy regarding replacement of items of regalia, purchase of any new items of regalia, and disposal of items of regalia.
- Ensure that there is a database of the Kingdom Award Medallions containing all relevant information such as: maker, cost of medallions, lead-time, order quantities, etc.
- Ensure that there shall be an appropriate Atlantian Kingdom Encampment at major events and Wars attended by Their Majesties and/or Their Heirs, to include registering with the event staff for camping, field, etc. and acting as liaison to the Event Staff
- Coordinate with the Kingdom Encampment Steward at any major event or war to ensure kingdom property and regalia used for the camp is delivered and returned in good condition

#### 5.16.3 Regalia Committee

The Kingdom Regalia Committee is responsible for managing the bid process, design, and purchase of any new Kingdom regalia as well as making decisions regarding the disposal of Kingdom-owned property or regalia.

#### 5.16.4 Duties of the Kingdom NMR Secretary

In addition to those pertaining to all Officers of State, the Kingdom NMR Secretary shall:

- Report quarterly to the Chancellor of the Exchequer on the current NMR status
- Ensure that groups are collecting the NMR as appropriate and forwarding them to the appropriate kingdom account
- Notify the Chancellor of the Exchequer of the NMR to be sent to the Corporate Office

#### 5.17 Duties of the Kingdom Chronicler

In addition to those pertaining to all Officers of State and those set forth in Corpora, the Kingdom Chronicler shall:

- Supervise all official newsletter activities of the Kingdom
- Be the editor of the Kingdom newsletter
- Publish changes to Kingdom law policy. The Kingdom Chronicler shall not publish such changes without electronic approval from the Crown

#### 5.17.1 Duties of the Kingdom Historian

In addition to those pertaining to all Officers of State the Kingdom Historian shall record, maintain and publish on the Kingdom web site facts about the Kingdom, its Monarchs, Officers, and branches.

#### 5.18 Duties of the Kingdom Minister of Arts and Sciences

The Kingdom Minister of Arts and Sciences (KMoAS) is responsible for promoting and fostering Arts and Science activities within the Kingdom, for encouraging Royal and other noble patronage of artisans, and for fostering the creation and growth of guilds within the Kingdom. In addition to those duties pertaining to all Great Officers of State and those set forth in Corpora, the Kingdom Minister of Arts and Sciences shall also:

- Be responsible for and oversee the Kingdom Notables as outlined in the Charter of Atlantian Kingdom Notables in Appendix E of Kingdom Law
- Coordinate with the Arts and Sciences officers of the Kingdom to regularly sponsor classes, symposia, and other educational opportunities to acquaint the populace with the basic knowledge and skills vital to the continuing growth and life of the arts and sciences within the Kingdom

- Promote the historically accurate representation of medieval arts and sciences through competitions, education, and demonstrations
- Be responsible for the organization and conduct of the Kingdom Arts and Sciences Festival, including attending and overseeing the competitions
- Interpret and maintain the Kingdom rules and judging criteria for Arts and Sciences competitions, including advising judges in competition as to fair judging format, and ensuring that judging criteria are readily available to Arts and Sciences Officers in each group within the Kingdom
- Appoint deputies as necessary to fulfill the requirements of the office

#### 5.18.1 Duties of the Chancellor of the University

In addition to those pertaining to all Officers of State, the Kingdom Chancellor of the University shall:

- Conduct University sessions as defined in the University Charter in Appendix C of Kingdom Law
- Manage and participate in the event bidding process for Universities

#### 5.19 Duties of the Kingdom Web Minister

In addition to those pertaining to all Great Officers of State, and those set forth in Corpora, the Kingdom Web Minister shall:

- Maintain and monitor the Kingdom's Internet resources and interests to include the sub-domain names, Atlantia.sca.org and the Kingdom email aliases
- Monitor the recognized web pages of the Kingdom to ensure that they are in compliance with current SCA and Kingdom policy
- Lend technical assistance to the recognized web ministers and other Atlantian branches or recognized groups desiring to create a web presence as needed
- Provide full log in access for the Monarchs and Heirs in accordance with all Kingdom Laws; including Award Recommendation System, Electronic System for Pollings, and Court Docket

#### 5.20 Duties of the Kingdom Chatelain

In addition to those pertaining to all Great Officers of State and those set forth in Corpora, the Kingdom Chatelain shall coordinate materials and information for the familiarization of new members to the Society.

#### 5.21 Duties of the Kingdom Minister of the Lists (KMOL)

In addition to those pertaining to all Great Officers of State, the Kingdom Minister of the Lists shall:

- Maintain accurate records of the fighting activities, the authorized fighters of the Kingdom, and the marshallate
- Provide such rosters as needed to the Earl Marshal, local ministers of lists, and knight marshals
- Supervise and coordinate the actions of all List Officers within the Kingdom
- In conjunction with the MoL training deputies, train, warrant, and keep an active list of warranted MoLs
- Organize tournaments, record the results, and ensure that the list is run correctly and efficiently
- Be responsible for all the paperwork necessary to maintain fighter authorizations
- Run the List Table (or find a suitable replacement acceptable to both the Kingdom Earl Marshal and the Crown) at Crown Tournament
- Work in partnership with the Marshals administering combat activities
- Issue authorization cards and update and maintain the fighter database
- Propose change in policy for the office as needed

## **6 Territorial Baronage**

Territorial Baronage are the representatives of the Crown in their Barony. Upon their investiture, they are confirmed as the Baronage of their applicable Barony.

Upon the successful completion of their initial term of office, all Territorial Baronage shall receive a Grant of Arms, unless they already have one.

Upon stepping down from their successfully completed term of office, Founding Baronage may be styled as "Founding Baron/ess (name of their applicable Barony)".

### **6.1 Duties and Responsibilities of Territorial Baronage**

In addition to those set forth in Corpora V B, Territorial Baronage shall:

- Advise the Crown and the Great Officers of State on matters pertaining to their Barony and its people
- Represent and support the Crown in both word and deed to the people of their Barony
- Represent and support the people of their Barony in both word and deed to the Crown
- Attend Coronation and Crown Tournament or send a representative in the form of either the Baronial Seneschal or a Peer of the Realm
- Attend Curia Regis or send a representative in the form of either the Baronial Seneschal or a Peer of the Realm
- Recognize those of their Barony who they feel are deserving of Baronial Awards
- Recommend to the Crown those members of their Barony who they feel are deserving of Kingdom recognition

### **6.2 Residential Requirements of Territorial Baronage**

Territorial Baronage must be a subject of the Kingdom of Atlantia by residence or treaty for the duration of the polling and their tenure.

### **6.3 Tenure and Renewal Terms of Territorial Baronage**

The initial term of office is hereby defined as three (3) years. The term may be renewed for two (2) years; however, no more than two (2) renewal terms of two (2) years will be granted, (i.e. no more than seven (7) consecutive years).

- Territorial Baronage may choose to step down prior to the expiration of their initial term. Should they choose to step down prior to the end of their initial term, this shall not constitute a successful conclusion to their term
- Territorial Baronage may choose to step down prior to the expiration of their renewal term
- Territorial Baronage must notify the Crown of their intent to step down, prior to announcing it to the people of their Barony, and do their best to ensure a smooth transition

### **6.4 Baronial Selection and Investing Royalty**

The Royalty who will sit the throne at the time of the Investiture shall conduct and decide the results of the Baronial Polling or the Polling of Confidence.

### **6.5 Selection and Polling Requirements of Territorial Baronage**

The following procedure shall be followed for the selection of a Territorial Baron and/or Baroness:

- The Branch Seneschal shall provide a list of candidates to the Crown (or their Heirs), for approval. Candidates may choose to submit themselves as pairs or individuals for consideration on the Baronial Polling
- Pollings shall list no fewer than two (2) candidates or pairs of candidates
- Once approval is received from the Crown (or Heirs), and the Kingdom Seneschal, the Branch Seneschal shall provide a polling to each paid member residing within the geographic boundaries of the Barony as determined by the zip codes listed in the Atlantian database
- The Branch Seneschal must provide the Crown (or Heirs), with a copy of the baronial label list received from the Society so they may validate returned pollings
- Pollings will be conducted in accordance with the detailed process and procedure as defined in Kingdom Seneschal Policy
- The completed individual responses shall be returned directly to the Crown (or Heirs). Polling responses shall not be collected locally in any fashion, nor shall they be forwarded to the Crown (or Heirs), via any third Party
- Pollings must contain the respondent's membership number, legal (modern) signature and have both legal and Society (if applicable) names printed in a legible fashion to ensure consideration
- Pollings which fail to meet these requirements shall not be considered

#### **6.6 Membership Verification of Territorial Baronage**

Within ten (10) days of investiture or continuance in office, Territorial Baronage shall present their membership information demonstrating their membership is current through their initial term of office to the Kingdom Seneschal for verification. Upon renewal of term of office, membership information must again be provided.

#### **6.7 Service and Removal of Territorial Baronage**

All Territorial Baronage serve at the behest of the Crown. Any Territorial Baron or Baroness may be removed from office during their tenure by the Crown, after soliciting a Polling of Confidence and notifying the baron and/or baroness in writing. The Crown may appoint a Vicar to serve until a new polling can be conducted.

#### **6.8 Exclusion of Other Offices and Appointments of Territorial Barons and Baronesses**

Territorial Baronage may not serve in any office of the Seneschal, Exchequer, as Great Officers of State or as Officers of State during their tenure. They may hold other offices as long as all the duties of the Territorial Baron/Baroness and the requirements of the office are met.

#### **6.9 Pollings of Confidence of Territorial Baronage**

The procedure for a Polling of Confidence shall follow the procedures laid out in the Kingdom Seneschal's policy.

#### **6.10 Requirements for Pollings of Confidence of Territorial Baronage**

The following procedure shall be followed for a Polling of Confidence for a Territorial Baron and/or Baroness:

- Once approval is received from the Crown (or Heirs), and the Kingdom Seneschal, the Branch Seneschal shall provide a polling to each paid member residing within the geographic boundaries of the Barony as determined by the zip codes listed in the Atlantian database

- The Branch Seneschal must provide the Crown (or Heirs), with a copy of the baronial label list received from the Society so they may validate returned pollings
- Pollings will be conducted in accordance with the detailed process and procedure as defined in Kingdom Seneschal Policy
- The completed individual responses shall be returned directly to the Crown (or Heirs). Polling responses shall not be collected locally in any fashion, nor shall they be forwarded to the Crown (or Heirs), via any third Party
- Pollings must contain the respondent's membership number, legal (modern) signature and have both legal and Society (if applicable) names printed in a legible fashion to ensure consideration
- Pollings which fail to meet these requirements shall not be considered

### **6.11 Destruction of Baronial Pollings**

Baronial Pollings and Pollings of Confidence must be destroyed at the completion of the reign who conducted the Polling and invested the new Baronage.

## **7 Events**

Events may occur in person or virtually, except as otherwise specified below.

### **7.1 Event Registration Requirements**

All events held in the Kingdom must have a properly completed Event Registration Form registered with the Kingdom Calendar Coordinator to be considered an official event.

- Event Registration Forms must follow the timelines for required information as defined in the Kingdom Seneschal's Policy
- Additional procedures for registering events and timeline requirements for event flyers are part of the Kingdom Seneschal's policy

### **7.2 Event fee Disclosure Requirements**

All event fliers must identify all fees that will be collected from attendees, including any member discounts, in accordance with Kingdom Chancellor of the Exchequer Policy.

### **7.3 Kingdom Events Defined**

A Kingdom Event is one held under Royal Patronage to carry out some purpose of state or to celebrate occasions of special note.

- Kingdom Events are held on specified reserved weekends. A Kingdom Event can be protected or nonprotected as defined in Kingdom Law
- The Kingdom Event Bid Coordinator shall accept bids from any branch, group or individual within the borders of the Kingdom interested in hosting a Kingdom Event. Such bids must meet the provisions defined in Kingdom Seneschal policy
- Kingdom Events shall rotate in accordance with the schedule and parameters set forth in the Kingdom Seneschal policy

### **7.4 Kingdom Events Reserved Weekends**

Kingdom Events and the weekends reserved for them are defined within Kingdom Law and may deviate from

this schedule only if absolutely necessary and with the approval of the Crown and the Kingdom Seneschal.

If a Kingdom Event needs to be scheduled differently than provided for within Kingdom law, any protected status shall not apply.

### **7.5 Protected Kingdom Events Defined**

A Protected Kingdom Event occurs only on a Kingdom reserved weekend. No Society event published in the Kingdom newsletter shall be held in the Kingdom on a protected event reserved weekend without the permission of the Crown and the Kingdom Seneschal.

### **7.6 Protected Kingdom Events and Their Weekends**

Protected Kingdom Events are:

- Twelfth Night – held on the second Saturday in January
- Spring Coronation – held on the first Saturday in April, unless this is an Easter weekend, then it is moved to the second Saturday in April
- Spring Crown Tournament – held on the first Saturday in May. This event may not be virtual
- Fall Coronation - held on the first Saturday in October
- Fall Crown Tournament – held on the first Saturday in November, unless the first Saturday falls on November 1st, then it is moved to the second Saturday in November. This event may not be virtual
- War of the Wings - held on the third week of October. This event may not be virtual

### **7.7 Crown Tournament**

In accordance with Corpora IV, the Crown shall hold a Crown Tournament to choose their successors.

- Crown Tournament shall be a double elimination tournament
- Once the Crown Tournament list is drawn and set into the list tree, the Crown, the Marshal In Charge of Crown Tournament, and the Minister of the List in charge of Crown Tournament, shall sign off on the list. Once the list is signed, no changes may be made to it unless all of the above listed signatories agree to and sign off on the changes
- The victor of the Crown Lists and their consort shall together assume the position of successors to the Crown and the titles of Crown Prince and Crown Princess as appropriate to their gender. Alternatively, the titles of Crown Victor and Crown Consort may be used

#### **7.7.1 Eligibility for Crown Tournament**

In addition to the requirements set forth in Corpora IVA2 & IVB, all combatants and their consorts in the Crown Tournament must:

- Be presented to and acceptable to the Crown
- Be willing and able to fulfill the duties of the Crown
- Intend to make an honorable attempt to compete for the Crown
- Be subjects of the Kingdom of Atlantia for at least one (1) year immediately prior to the Crown Tournament submit a Letter of Intent to fight in Crown Tournament to the Crown by the due date set. The Letter of Intent shall include all the following required information\*:
  - Their modern and SCA names along with their address(es), email address(es) and phone number(s)
  - Membership information (membership numbers and expiration dates)
  - Any additional information requested by the Crown

- Have arms registered with the College of Heraldry or present proof of heraldic submission through a warranted herald prior to Crown Tournament\*

\* These requirements may be waived at the discretion of the Crown.

#### 7.7.2 Withdrawal from Crown Tournament

Either the combatant or their consort may withdraw at any point in the tournament, without loss of honor, by notifying the Crown or the Minister of the Crown Lists. If either the combatant or their consort chooses to withdraw during the tournament, they are both eliminated.

#### 7.7.3 Exclusion of Offices for the Crown

The Heirs shall vacate any other offices held at the time of assumption of the office of Sovereign or Consort. The Heirs may use the time between Crown Tournament and Coronation to divest themselves of any other office.

### 7.8 Non-Protected Kingdom Events Defined

A Non-Protected Kingdom Event is held on a Kingdom Reserved Weekend. No Society event published in the Kingdom Newsletter shall be held within 75 miles of a non-protected Kingdom Event. Other events cannot be scheduled until a site for the Kingdom Event has been selected.

### 7.9 Non-Protected Kingdom Events and Their Weekends

Non-Protected Kingdom Events are:

- Winter University\* - held on the first Saturday in February
- Kingdom Arts & Sciences Festival - held on the first Saturday in March
- Summer University\* - held on the second Saturday in June
- Fall University\* - held on the third Saturday in September
- Unevent - held on the first Saturday in December
- Any other events which may be specially designated by the Crown

\* The University Chancellor, after consultation with the Kingdom Minister of Arts and Sciences and the Crown, may choose to cancel one University session in a year.

### 7.10 Financial Responsibility for Kingdom Events

7.10.1 The Kingdom may be the sponsor for all Kingdom Level Events.

7.10.2 Branches which host a Kingdom Event shall receive a portion of the profits of the event in accordance with Kingdom Financial Policy.

### 7.11 Other Branch Events

Once a branch has submitted a fully completed Event Registration Form to the Kingdom Calendar Coordinator no other branch may register an event within 75 driving miles of the first scheduled event. This distance shall be calculated over the most widely traveled route (site to site).

## 8 Awards, Orders, and Peerages



### **8.1 Royal Peerage**

A Royal peerage earned in the Kingdom shall be accompanied by a Patent of Arms if the new Royal Peer does not already have one.

### **8.2 Order of the Rose**

In the Kingdom of Atlantia, the Order of the Rose is a non-polling Order. All Queens or Consorts of Atlantia are inducted into the Order of the Rose upon the successful completion of their first reign, unless they are already members.

### **8.3 Kingdom Awards and Orders**

All Awards and Orders are the gift of the Crown unless it is noted in the description of the Order or Award as the specific gift of one of the Monarchs. A complete list of the Kingdom Awards and Orders is located in Appendix B.

### **8.4 Award Reporting Award Requirements**

All Awards and Orders bestowed must be reported by the Court Herald to the Crown, the Triton Principal Herald, the Clerk of the Signet, and the Clerk of Precedence, in accordance with Triton Principal Herald Policy, within fourteen (14) days of the end of the reign.

### **8.5 Award and Order Recommendations**

Recommendations for Awards and Orders may be made under the following conditions:

- Any gentle may make a recommendation for any Kingdom Award, Kingdom Order, or any Peerage Order
- Recommendations for Kingdom Awards, Kingdom Orders, and Peerage Orders may be made directly to the Crown via the Online Award Recommendation System

### **8.6 Award and Order Precedence**

Award and Order Precedence shall be set by Triton Herald.

### **8.7 Kingdom Awards**

Kingdom Awards shall have the following specifications:

- No Kingdom Award shall be considered a prerequisite for any other Award, Order or Peerage
- A Kingdom Award may be given more than once to the same individual

### **8.8 Kingdom Orders**

Kingdom Orders shall have the following specifications:

- No Kingdom Order shall be considered a prerequisite for any other Kingdom Award, Order or Peerage
- Companions of any Kingdom Orders who were admitted prior to Atlantia's elevation to Kingdom status shall retain their precedence within the Kingdom Orders of Atlantia
- Companions of any Kingdom Orders at the time their Order had its status elevated shall have their status elevated appropriately in the Order of Precedence. The Orders of Atlantia last had their status elevated on

April 1, 2003

- Recipients shall be known as companions of their respective orders

### **8.9 Kingdom Orders of Merit**

Kingdom Orders of Merit shall have the following specifications:

- The Orders of Merit are non-polling Orders
- Admission to the Orders of Merit shall be accompanied by an Award of Arms to those recipients who do not already possess an Award of Arms

### **8.10 Kingdom Orders of High Merit**

Kingdom Orders of High Merit shall have the following specifications:

- The Orders of High Merit are polling orders
- Admission to the Orders of High Merit shall be accompanied by a Grant of Arms to those recipients who do not already possess a Grant of Arms

### **8.11 Pollings for Peerage Orders and Kingdom Orders of High Merit**

Peerage Orders and Kingdom Orders of High Merit may be given by the Crown after an official written, electronic (via the ESP system), or verbal polling of the members of the Order regarding the qualifications of a candidate. Each polling shall be considered valid for the duration of the current reign and subsequent reign, but no longer. All verbal pollings must take place at an Order meeting at an event that has appeared on the Kingdom Calendar. A verbal polling is only open for the duration of the Order meeting in which the polling is conducted. Order members must be present at the meeting in which the verbal polling is conducted to be included in the verbal polling. Verbal pollings may not be conducted by proxy. All written and verbal polling results shall be made available to the Heirs for use during Their Reign. After the validity period has passed for a polling, all polling responses shall either be: destroyed by the Monarchs, if written or verbal, or purged from ESP by the Webminister or designee.

### **8.12 Verbal Polling Record Requirements**

There must be at least ten (10) members of the applicable Order present to conduct a verbal polling. All verbal pollings must be documented by the Crown.

Documentation for verbal pollings shall include:

- Name of the Order
- Location and date of polling
- List of candidate(s) being polled, including the following for each candidate: society name, modern name (if known) and the discipline for which they are being polled
- A list of all Order Members participating in the Polling  
A record of each Order Member's response (Yes, No, or Abstain)

### **8.13 Written and Electronic Polling Record Requirements**

All written and electronic pollings shall include:

- Name of the Order
- List of candidates, including the following for each candidate: society name, modern name (if known), home branch (if known), and the discipline and rationale for which they are being polled
- Yes, No, or Abstain, and comments (if any)

- Respondents Society name
- Respondents modern name
- Respondents home branch

Written pollings shall be delivered to the Orders by either the Principal, at the behest of the Crown or Heirs, or by the Crown directly, to those members of the Order who are eligible to receive them. Written pollings must be returned by the members directly to the Crown (or, at the Crown's discretion, Their Heirs).

Electronic pollings are sent via the Atlantian ESP system by the Peerage and Order Principals, , at the behest of the Crown or Heirs, to those members of the Order who are eligible to receive them. Electronic pollings are completed in the ESP system, and are accessible by the Crown (or, at the Crown's discretion, Their Heirs).

#### **8.14 Polling Residency Requirements**

The Crown shall not consider polling responses received from any member whose principal residence is not the Kingdom of Atlantia at the date of the polling, unless a person is an Atlantian citizen by treaty. Upon learning a member of a polling Order has moved out of Kingdom, the Principal shall promptly remove that member from the polling lists.

#### **8.15 Principals of Peerage Orders and Kingdom Orders of High Merit**

Each of the Peerage Orders and Kingdom Orders of High Merit shall have a Principal, who shall be chosen by the Crown after conducting a written or electronic Order polling, from those within the Order. The initial term of office is hereby defined as three (3) years, which may be renewed by the Crown, subject to the agreement of the Principal, on a year to year basis for an unlimited number of terms. The Crown may remove a Principal at any time.

##### **8.15.1 Duties and Responsibilities of Order Principals**

The Principals of the Peerage Orders and the Kingdom Orders of High Merit shall:

- Maintain an electronic mailing list for their Order, which may be maintained as part of the ESP system
- Each member of each Order is responsible for providing the Principal with their email address and keeping that address current
- Provide the Order with notification of the Crown's intent to meet with the Order
- Maintain a database of possible candidates' information, work and commentary, in the Atlantian ESP system, accessible to the Crown and Heirs as needed

#### **9 Rights and Duties of Atlantian Subjects**

Every subject of Atlantia has the following rights and duties:

- The right to be heard by their Crown
- The right to avail themselves of the Complaint process as outlined in Society policy, Kingdom law and Kingdom policy
- The right to recommend other subjects for an Award or Order
- The duty to be familiar with Corpora, Atlantian Law and Officers' Policies, and to comply to the best of their ability with appearance requirements as outlined in Corpora
- The duty to never knowingly allow the Crown to break Kingdom Law or Corpora and when advising shall do so in a manner so as not to embarrass the Crown, the Kingdom, or its subjects

## **10 Reservations and Restrictions**

### **10.1 Smoking and Vaping**

Smoking and Vaping are forbidden in any public main gathering area, or other public area where scheduled activities will occur, of a Society event. If a venue prohibits smoking and/or vaping, then neither activity is permitted at the Society event.

### **10.2 Clothing Restrictions**

Anyone may attend Society events, provided the attendee wears an attempt at pre-17th century clothing. "Unevent" is excepted from this requirement.

## **11 Minors**

### **11.1 Definition of Minors**

In accordance with Society Seneschal's Handbook X 1, minors will be defined as persons who have not achieved the age of legal majority in the state, province, or country in which the event (function) is held. Adults are defined as persons who have achieved the age of legal majority or have been adjudicated as adults or emancipated minors by a court of law, in the state, province, or country, in which the event is held.

### **11.2 Minor Attendance Without Parent, Legal Guardian, or Non-Guardian**

Minors may not enter (or remain at) an event without an adult who is designated as being responsible for them (parent, legal guardian or non-guardian).

### **11.3 Society Standards for Youth**

The standards for minors/youth defined in the Society Seneschal's Handbook, Section X, shall be followed unless additional rules are specified in Kingdom Law or additional policies.

### **11.4 Minor Waivers**

Minors attending an event with their parent or legal guardian must present at check in a signed minor waiver or a signed blue card.

### **11.5 Minor Waivers for Non-Guardians**

Minors attending an event with a non-guardian must present at check in a signed "minor waiver" or a signed blue card and a "Minor's Medical Authorization with space for notarization" form signed by the minor's parent or legal guardian. These waivers/forms are available through the Society's Document Library at <https://sca.org/docs/library.html>.

## **12 Subsidiary Branches**

A branch will be granted incipient status and be listed in the Kingdom Regnum when it has submitted a

satisfactory New Branch Application to the Kingdom Seneschal's Office, and the Kingdom Seneschal has been satisfied that a legitimate attempt is being made to organize a new branch.

An attempt to organize a new branch within territory granted to an existing branch must be approved by any affected Seneschals.

### **12.1 New Branch Membership Requirements**

A new branch must follow membership requirements as outlined in Corpora follow submission requirements as per Corpora III C & D and Kingdom Seneschal's policy.

### **12.2 Advancement of Branch Status**

A branch will advance from incipient to full status, and have its officers ratified by their superiors, after filing a petition with the Kingdom Seneschal and satisfying any other requirements as specified by the Kingdom Seneschal.

Advancement to Barony status shall follow procedures set forth in Corpora III D.

### **12.3 Branch Officer Requirements**

- Branch officers must be member of the SCA, Inc., and have access to the Atlantian newsletter
- To maintain full status, a Barony must maintain the set of officers required in the Society Seneschal's Handbook XVIII B
- To maintain full status, a Canton or Shire must maintain the set of officers required in Corpora III C 7
- Any group holding a fighting event must have a warranted Atlantian marshal as Marshal in Charge and appropriate marshals in each discipline for specific marshal activities
- A warranted MOL is required for Armored, Rebated Steel, Rapier, and Equestrian events and authorization activities

### **12.4 Branch Status Changes**

A branch may petition the Kingdom Seneschal and the Crown to change its status, for example from Canton to Shire. When the petitioning branch is subsidiary to another branch, the Seneschal and Baron/Baroness (if any) for that latter branch must be consulted.

A branch which has ceased to meet the requirements for its status may be declared extinct or be degraded to a lower status, by recommendation from the Kingdom Seneschal and the Crown to the Board of Directors.

## **13 Grievances and Sanctions**

This procedure applies only to internal SCA grievances. Any violation of modern law shall be reported to the appropriate modern authorities. Refer to Corpora X and the SCA Sanction Guide for procedures for grievances and sanctions.

### **13.1 Boards of Inquiry and Courts of Chivalry**

A Board of Inquiry or Court of Chivalry is appointed at the Crown's discretion to recommend further action on such issues as the Crown may assess sanctions or refer to the Board of Directors. Their aim is to discover the

basis of the dispute, prepare a list of pertinent witnesses and evidence, and make recommendations to the Crown for further actions, if applicable. The Board of Inquiry or Court of Chivalry may be as informal as desired by the Crown. Boards of Inquiry may not find against individuals or levy sanctions; their inquiries shall be of a problem-identification nature. All deliberations of a Board of Inquiry or Court of Chivalry shall be held confidential except that, in the event that a further Court is recommended, the findings and records of the Board of Inquiry or Court of Chivalry shall be forwarded to the further Court.

The Crown may choose to accept all, some, or none of the recommendations of the Board of Inquiry or Court of Chivalry. If the decision of the Crown differs from the recommendation, the Crown shall attach an explanation of their decision to the recommendation. After a final decision is reached, the Crown must send copies of all documentation and a final report to the Kingdom Seneschal to be placed in the Kingdom record.

### 13.1.1 Boards of Inquiry and Courts of Chivalry Members

A Board of Inquiry or Court of Chivalry shall consist of members chosen by the Crown, at the Crown's discretion, excluding the Crown. One member shall be named the Senior Member.

### 13.1.2 Responsibilities of Boards of Inquiry and Courts of Chivalry

- Within thirty (30) days of being named by the Crown, the Board of Inquiry or Court of Chivalry shall:
- Review the complaint referred to it by the Crown
- Investigate the matter including, but not limited to, contacting those involved as listed in the complaint
- Determine if the nature of the complaint made warrants sanctions or the convening of further Courts
- Within fifteen (15) days following the close of the inquiry, the Senior Member of a Board of Inquiry must prepare and submit to the Crown a written report setting forth the problem or issue identified, and a recommendation, which may be part of the report, to either convene a further Court, or to dismiss the complaint
- Within fifteen (15) days following the close of the inquiry, the Senior Member of a Court of Chivalry must prepare and submit to the Crown a written report setting forth the problem or issue identified, if not already completed by a Board of Inquiry, and a recommendation, which may be part of the report, to either levy sanctions or dismiss the complaint
- The report and recommendation shall be signed by all members of the Board of Inquiry or Court of Chivalry. The recommendation need not be unanimous but, in the case of multiple opinions, each member must acknowledge and sign an individual recommendation

### 13.1.3 Sanctions for a Court of Chivalry

Sanctions include, but are not limited to:

- Probation, which is a period of fixed duration, during which an individual is to be observed. At the end of probation, the individual's conduct is to be reviewed. When probation is imposed, the Crown shall immediately appoint a panel to observe the conduct of the individual. The makeup of this panel is left to the discretion of the Crown.

At the end of the probation period, the panel shall meet to discuss their observation of the accused's conduct, and to make a recommendation, in writing, to the Crown to lift the probation, or to continue the probation for a further fixed period of time, or to impose such other sanctions as listed in the laws as may be appropriate. If the probation is extended, the panel shall reconvene at the end of the extended probation period and review the accused's conduct during the extended probationary period

- Banishment. See Corpora for the types of banishment and the regulations regarding them

- Recommend Degradation from the Peerage. This is a sanction that may be brought only as a recommendation to the Board of Directors
- Temporary or permanent proscription from the lists
- Temporary or permanent proscription from any specified activities within the Kingdom
- Referral of the issue to a Court of Courtesy
- A public reprimand to be delivered by the Crown in Court and published in the Kingdom Newsletter and/or its electronic supplement
- Removal from any or all Kingdom orders. Removal of Arms is at the discretion of the Board of Director
- Removal from any or all offices held in the Kingdom of Atlantia (in conjunction with the corresponding Society Officer as appropriate)
- Requiring specific acts of recompense or atonement

#### 13.1.4 Appeal

Either side may appeal to the Crown the recommendation of a Court of Chivalry within ten (10) days of receipt of that written recommendation. The Crown will issue Their decision on any appeal not more than thirty (30) days after the appeal is requested. Any appeals of such decision of the Crown must be made directly to the SCA Board of Directors.

### 13.2 Courts of Courtesy

A Court of Courtesy may be called by the Queen/Consort, at Their discretion, either upon Their own initiative, or in response to the petition of any subject(s). Courts of Courtesy are to assure courteous behavior among the subjects of Atlantia and may not be called for disputes of monetary matters, incompetence, or violations of the Rules of the Lists. Any individual summoned to a Court of Courtesy shall be given the primary reason for the Court when notified.

#### 13.2.2 Sanctions for a Court of Courtesy

Actions following a Court of Courtesy may not be required, but should the Queen/Consort choose to use them, the following sanctions are available, including, but not limited to:

- A private reprimand issued by the Queen/Consort
- A public reprimand issued in Court and printed in the Kingdom newsletter
- Requiring an apology or other act of atonement
- Referral of the matter to a Board of Inquiry or a Court of Chivalry

The decision of the Queen/Consort is final and cannot be appealed, nor can the same case be brought before a succeeding Queen/Consort. The sanctions and decision must be in accordance with Kingdom Law, Corpora, and civil law.

## Appendix A – Terms and Definitions

Atlantian Council of the Exchequer: The financial decision-making body in the Kingdom of Atlantia as defined in Kingdom Financial Policy, previously known as the Kingdom Financial Committee

Crown: The King/Sovereign and Queen/Consort acting jointly

Demi-Scroll: A small scroll that is pre-printed or has limited illumination

Medallion: A symbol made of varying materials that represents an Award or Order

Membership Information: A membership number and expiration date that will be verified by the Kingdom Seneschal.

NMR: Non-Member Registration – a fee charged to all non-members who attend an event. Required by the SCA, Inc.

Regnum: The complete listing of the Kingdom's Royalty, Officers, Appointments, Notables and other positions as deemed worthy by the Crown.

Royal Household appointments: All positions in the Royal household and all ambassadorial positions are held only by virtue of the power of the Crown then reigning, and are therefore null and void at the end of the reign.

Society Event: An event as defined in Corpora II A.

## **Appendix B - Kingdom Awards and Orders**

### **B.1. Kingdom Awards**

B.1.1 The Award of the Fountain recognizes and honors those who have performed acts of service for the Kingdom of Atlantia.

B.1.2 The Award of the Herring honors and recognizes those who have distinguished themselves by extraordinary achievement as autocrats.

B.1.3 The Award of the Shark's Tooth recognizes and honors those who have performed acts of valor for the Kingdom of Atlantia.

B.1.4 The Award of the Silver Nautilus honors and recognizes those who have distinguished themselves by an extraordinary achievement in the Arts and Sciences.

B.1.5 The Award of the Star of the Sea honors and recognizes those who have distinguished themselves by extraordinary contributions in ensuring the future of our Kingdom through our youth or new members; furthering their educational growth to become active and productive members of Atlantia.

B.1.6 The Award of the Undine honors and recognizes those subjects who have distinguished themselves with exceptional service to the Queen/Consort of Atlantia. This award is a gift solely of the Queen/Consort to whomever is deemed deserving.

B.1.7 The King's Award of Excellence honors and recognizes those who have distinguished themselves by their excellent contributions to the Kingdom of Atlantia. This award is a gift solely of the King/Sovereign to whomever is deemed deserving.

B.1.8 The Vexillum Atlantiae (the Award of the Banner) honors and recognizes the ferocity and valor of a Group of fighters as a whole, not as individuals. When they fight as a unit, the group will have the honor of carrying the banner with the heraldry of the award into battle.

### **B.2. Kingdom Orders**



B.2.1. The Order of the Nonpareil honors and recognizes those who have shown excellence, honor, courtesy or chivalry above and beyond any duty. The members of this Order exemplify what it means to be an Atlantian. This award may be given only once per reign and is conveyed solely at the discretion of the Crown.

B.2.2. The Queen's Order of Courtesy shall be conferred by the Queen/Consort of Atlantia upon such subjects as deemed worthy by reason of their consistently exemplary courtesy to subjects of all ranks in this Realm and in the Society at large.

### **B.3. Kingdom Orders of Merit**

B.3.1. The Order of the Opal honors and recognizes those subjects who have distinguished themselves by their service to Atlantia.

B.3.2. The Order of the Coral Branch honors and recognizes those subjects who have distinguished themselves in their effort and shown excellence in the arts and sciences of the period.

B.3.3. The Order of the Silver Osprey honors and recognizes those non-belted fighters who have distinguished themselves by their effort and shown excellence on the heavy field.

B.3.4. The Order of the Sea Dragon honors and recognizes those non-White Scarf Rapier fighters who have distinguished themselves by their effort and shown excellence on the Rapier field.

B.3.5. The Order of the King's Missiliers honors and recognizes those subjects who have distinguished themselves by their effort and shown excellence with bow and arrow (both target and combat), thrown weapon, and/or siegecraft.

B.3.6. The Order of the Quintain honors and recognizes those subjects who have distinguished themselves by their consistent effort and shown excellence in the pursuit of equestrian activities.

### **B.4. Kingdom Orders of High Merit**

B.4.1. The Order of the Golden Dolphin honors and recognizes those subjects who have distinguished themselves by their exceptional service and leadership in the Kingdom of Atlantia.

B.4.2. The Order of the Pearl honors and recognizes those subjects who have distinguished themselves by their efforts and their excellence in the arts and sciences of the period and/or their willingness to teach those same arts and sciences.

B.4.3. The Order of the Kraken honors and recognizes those non-belted fighters who have distinguished themselves by consistent excellence on the field.

All past recipients of the Award of the Kraken (which is now closed) will be considered to be recipients of this award.

B.4.4. The Order of the White Scarf of Atlantia, honors and recognizes those subjects who have excelled in the exercise and advance of the noble art of fence.

B.4.5. The Order of the Sea Stag honors and recognizes those subjects who have distinguished themselves by their teaching of armored combat and rapier combat.

B.4.6. The Order of the Yew Bow honors and recognizes those subjects who have distinguished themselves by their excellence with bow and arrow (both target and combat), thrown weapons, and/or siegecraft or the teaching of those same skills.

All recipients of the Order of the King's Missiliers (prior to Feb. 7, 2003), the Order of the Nimrod (now closed), and the Award of the Yew Bow (now closed) will be considered to be recipients of this award.

B.4.7. The Order of the Golden Lance of Atlantia honors and recognizes those subjects who have demonstrated exceptional expertise in the arts of equestrian activities and who have, through service to the equestrian community, advanced those arts and promoted them.

## **B.5. Youth Awards and Orders**

All Youth Orders are Non-Polling Orders.

B.5.1. The Award of the Sea Urchin honors and recognizes those children (up to and including the age of 12), who have distinguished themselves by their contributions to the Kingdom of Atlantia in service, martial activities, and/or arts and sciences.

B.5.2. The Award of Arielle honors and recognizes those young people (up to and including the age of 17), who have distinguished themselves by their acts of courtesy.

B.5.3. The Order of the Hippocampus honors and recognizes those young people (up to and including the age of 17), who have distinguished themselves by their service and contributions to the Kingdom of Atlantia.

All past recipients of the Award of the Hippocampus (which is now closed) will be considered to be recipients of this Order.

B.5.4. The Order of the Alcyon honors and recognizes those young people (up to and including the age of 17), who have distinguished themselves by their labors and achievements in the arts and sciences.

All past recipients of the Award of the Alcyon (which is now closed) will be considered to be recipients of this Order.

B.5.5. The Order of the Sea Tyger honors and recognizes those young people (up to and including the age of 17), who have distinguished themselves by acts of valor and chivalry in Youth martial activities.

All past recipients of the Award of the Sea Tyger (which is now closed) will be considered to be recipients of this Order.

## **B.6. Scrolls, Medallions and Other Items**

B.6.1. The Kingdom of Atlantia shall provide a scroll and a medallion for the following Awards and Orders:

- The Order of the Nonpareil
- The Order of the Opal
- The Order of the Coral Branch
- The Order of the Silver Osprey
- The Order of the Sea Dragon
- The Order of the Kings Missiliers
- The Order of the Quintain
- The Order of the Golden Dolphin
- The Order of the Pearl
- The Order of the Kraken

- The Order of the White Scarf of Atlantia – A White Scarf, not a medallion
- The Order of the Yew Bow
- The Order of the Golden Lance of Atlantia
- The Order of the Sea Stag

B.6.2. The Kingdom of Atlantia shall provide a demi-scroll and medallion for the following Awards and Orders:

- The Award of the Sea Urchin
- The Award of Arielle
- The Order of the Alcyon
- The Order of the Hippocampus
- The Order of the Sea Tyger

B.6.2.1 Scribes, upon receiving an assignment for a demi-scroll, may opt to do a full scroll instead.

B.6.3. The Kingdom will provide a scroll for the following Awards:

- Award of Arms
- Grant of Arms
- Court Barony

B.6.4. The Kingdom of Atlantia shall provide a medallion for the following Awards and Orders:

- The Award of the Fountain
- The Award of the Herring
- The Award of the Shark's Tooth
- The Award of the Silver Nautilus

B.6.5. The Kingdom of Atlantia does not provide any scroll or medallion for the following Awards and Orders:

- The Award of the Undine
- The King's Award of Excellence
- The Queen's Order of Courtesy
- The Royal Augmentation of Arms
- The Vexillum Atlantiae (the Award of the Banner)

## **Appendix C - Charter of the University of Atlantia**

Ragnarr Thorvaldsson and Gwenllian de la Foret, Sixth Prince and Princess of Atlantia, granted a Royal Charter to the University of Atlantia on the 12th day of April, AS XIV.

The purpose of the University shall be to spread knowledge of the arts and sciences of the Middle Ages and Renaissance and practices of the Current Middle Ages throughout the realm.

The University shall be administered by a Chancellor, who must already be a Fellow of the University.

The Chancellor shall serve as an Officer of State reporting to the Kingdom Minister of Arts and Sciences.

The University of Atlantia can award the following degrees:

- A Bachelor's Degree is awarded after a student has completed twenty-six hours of classes
- A Fellowship in the University of Atlantia is awarded to those who have taught classes at three University sessions
- A Masters Degree is awarded to those who have earned their Bachelor's degree, are also Fellows of the University, have completed ten additional hours of classes as a student, and taught at two additional University Sessions
- Honorary Doctorates are awarded by the Chancellor at his or her discretion

The University shall hold between two and four sessions in each year. To best spread the University's influence to all parts of the realm, these sessions shall not be held twice in succession in the same region.

The Chancellor shall have the right to display the device of the University. All Fellows shall have the right to display the badge of the University.

Done this 12th day of April, AS XIV, Ragnarr & Gwenllian  
And confirmed this 2nd day of May AS XVI at Our Coronation feast, Michael & Carissa  
And amended this 1st day of October, AS XVIII at Our Coronation, Olaf & Aislinn  
And amended this 18th day of August, AS XX at the Pennsic War, Richard & Anne  
And amended by Anton and Luned during AS XXXIII  
And amended this 24th day of September, AS XLVI, by Michael IX and Seonaid VII

## **Appendix D - Treaties**

### **D.1 Treaty of the White Scarf**

"We, the Crowns of the Kingdoms of Ansteorra, the Outlands, Trimaris, Atenveldt, and An Tir do by these letters publish and proclaim our intent to create an order in our Kingdoms to be known as the Order of the White Scarf. We do mutually recognize that this order shall be chartered in our Kingdoms as custom allows."

"Further, We, the Crowns of the Kingdom of Atlantia do enter into this treaty, in accordance with our laws and customs."

"We pledge to honor the styles and precedence as shall be established by charter and to allow and encourage those of our Royal Cousins who may wish to establish this order in their own Kingdoms. By this document we command our heralds to present the title and badges of this order to the College of Arms, that it may be registered to the titularies of our Kingdoms."

[Signed by the Crowns of Ansteorra, the Outlands, Trimaris, Atenveldt, An Tir, and Atlantia] Signed by all parties as of April 20, 1996.

### **D.2 Treaty of the Golden Lance**

We, the kingdoms signatory to this treaty, desire to offer deserved and due recognition to those in Our respective kingdoms who have demonstrated exceptional expertise in the arts of equestrian activities and who have, through service to the equestrian community, advanced those arts and promoted them; and

We desire to promote the equestrian arts within Our separate realms, and to other realms, by this recognition of exemplar individuals; and

We desire to establish in, between, and throughout Our realms a singular order to accomplish this recognition, such

that all who hold membership in this order will be recognized equally for their skills and service to the equestrian arts among and within all kingdoms signatory to this treaty; and

We desire to register this order name and similar badges for each kingdom signatory to this treaty with the College of Arms.

Article the First ~

We do each therefore establish, create, and recognize within Our separate realms, according to Our kingdom law and the Laws of Arms, the Order of the Golden Lance. Further, We each declare that a member of this order inducted in any other kingdom signatory to this treaty shall be welcomed in all of Our realms and accorded the rights and precedence granted to Our own kingdom's members of this order. We do not, save only by the terms of other treaties in force if any are applicable, grant to any other kingdom the right to confer membership in this order upon one of Our populace without prior consultation with Us or Our successor Kings and Queens.

Article the Second ~

We do each grant to each and every other kingdom signatory to this treaty permission to conflict with our respective name and badge registrations for this Order of the Golden Lance for purposes of each kingdom's registration of the order with the College of Arms. We do each recognize that such permission granted cannot be revoked once registrations are completed. This treaty text shall be included with each registration of name or badge to the College of Arms and shall constitute documentation of such permission to conflict as the College may require.

Article the Third ~

We each mutually recognize that the name of this order registered to each signatory kingdom will add the kingdom name to the end of the phrase: "Order of the Golden Lance of".

Article the Fourth ~

We each mutually recognize that the badge registration by each signatory kingdom for this order will include the charge of "a lance Or" as either a primary charge or as an overall charge, all other badge components to be determined by each signatory kingdom. We each further mutually declare that members of this order are at any time entitled to wear either the badge of this order of the kingdom in which they were made members or the badge of the order of the kingdom in which they currently reside.

Article the Fifth ~

We do each direct and charge, through enactment of this treaty, Our respective Colleges of Heralds to speedily register the order name and badge for Our respective kingdoms with the College of Arms.

Article the Sixth ~

We, the kingdoms signatory to this treaty, do further declare Our intent to encourage other realms in the pursuit of the equestrian arts and to welcome such kingdoms who pursue these ideals to join this treaty as they may desire. By Our Hands, duly witnessed by Our Principal Heralds, do We enact these articles and make their terms binding as law in Our respective kingdoms in accordance with the procedures and laws of Our kingdoms.

[Signed by the Crowns of Ansteorra, Trimaris, Caid and Atlantia]  
Signed by all parties as of September 24, 2011

### **D.3 Treaty of the Yew Bow**

We, the kingdom signatory, to reciprocate acknowledgement given to the Yew Bow by orders of other Kingdoms, desire to offer deserved and due recognition to those in respective kingdoms who, like our order of the Yew Bow, have demonstrated exceptional expertise in one or more of the following areas: Target Archery, Combat Archery, Missile Combat, Thrown Weapons, Siege Weapons, or Equestrian Archery.

Further, we consider that an Equivalent Order is one from another Kingdom that: Requires exceptional skill and chivalry in one or more of the following areas: Target Archery, Combat Archery, Missile Combat, Thrown Weapons, Siege Weapons, or Equestrian Archery, and Requires service to their Kingdom and its people, knowledge of the courtly graces, and obedience to the laws and ideals of their Kingdom and the Society, and Confers a Grant of Arms upon the recipient, or confers an Award of Arms and is a polling order.

A member of an Equivalent Order visiting Atlantia shall be considered equal in rank and honor to members of the Order of the Yew Bow, and shall be invited to attend meetings of the Order of the Yew Bow and share their knowledge and opinions at such meetings. Such visitors shall not be counted in a polling, and shall not be invited to join long-term groups such as the Atlantia Yew Bow email list. A member of an Equivalent Order resident in Atlantia shall be invited to participate in all activities of the Order, including polling, as if they were members of the Order.

Society Orders currently recognized as Equivalent Orders are: i. Royal Missile Company in West Kingdom (GoA) ii. Order of Sagittarius in East Kingdom (AoA, polling) iii. Greenwood Company in Middle Kingdom (GoA) iv. Commanders of the Azure Archers in Atenveldt (GoA) v. Order of the Split Arrow in Meridies (AoA, polling) vi. Order of Chiron of Caid (GoA) vii. Order of the Arc d'Or in Ansteorra (GoA) viii. Order of the Gray Goose Shaft in An Tir (GoA) ix. Boga-Hirth in Calontir (GoA) x. Order of the Arc d'Or in Trimaris (GoA) xi. Order of the Sharparrow in Outlands (GoA) xii. Order of Strongbow's Yeoman in Artemisia (GoA) xiii. Order of the Scarlet Guard in Æthelmearc (GoA) xiv. Lochac Company of Archers in Lochac (GoA) xv. Order of Aquila in Northshield (GoA)

[Signed by the Crowns of Atlantia]  
Signed as of September 18, 2015

### **Appendix E - Charter for the Kingdom Royal Notables**

The Kingdom Royal Notables are selected for excellence in their field. They are expected to combine excellence of product or performance with a reasonable attempt at period materials and/or style.

#### **E.1. Duties and Responsibilities of Kingdom Royal Notables**

The Kingdom Royal Notables are expected to encourage the disciplines for which they are selected. Suggested goals and duties are:

- Services in their discipline for the Crown
- Sponsoring at least two competitions in their field during their tenure
- Working with Branch Officers to encourage the growth of their discipline
- Teaching in such venues as are available and reasonable

#### **E.2. Kingdom Royal Notables**

The Kingdom Royal Notables are positions held in service to the Crown of Atlantia for the tenure of one year, except where noted otherwise.

E.2.1. The Royal Bard for excellence in the individual performance of any of the following fields: Singing, Instrumental music, Poetic rendition, Storytelling. The Royal Bard is encouraged to be proficient in at least two of these fields. One or two bards will serve at the same time, depending on the whim of the Crown.

E.2.2. The Royal Brewer for excellence in making beer, ale, mead, wine, or other period alcoholic beverages.

E.2.3. The Poeta Atlantia for excellence in composition of poetry in at least two period forms.

E.2.4. The Scrivener Royal for excellence in calligraphy and illumination, and acts as the personal scribe of the Crown. The Scrivener Royal shall serve a term of six months and the competition to choose a new Scrivener Royal shall be held at Coronation. The Scrivener Royal must work in close cooperation with the Clerk of the Signet, ensuring the Clerk Signet is aware of all scribal tasks that have been assigned by the Crown.

E.2.5. The Royal Baker for excellence in producing baked goods such as breads, cakes, pastries, and wafers. The baker shall be proficient in at least two period types of baking.

E.2.6. The Royal Archer for their excellence on the archery ranges. The Royal Archer is to be chosen each year by right of arms. The outgoing Royal Archer shall conduct, and not participate in, an archery shoot open to all at an event where archery is the focus of the day. The top eight scoring archers from Atlantia at that archery event, who so choose to compete for the title, shall compete in a single elimination tournament. At the discretion of the Crown, the winner of the tournament shall become the new Royal Archer.

E.2.7. The Royal Rapier Champion for their excellence in rapier combat. The Royal Rapier Champion is to be chosen by right of arms and shall serve a term of six months. The competition to choose a new Royal Rapier Champion should be held within the first month after each Coronation after consultation with the new Crown. The outgoing Royal Rapier Champion shall conduct, and not participate in, a rapier tournament open to all at an event where rapier combat is a scheduled activity. At the discretion of the Crown, the winner of the tournament shall become the new Royal Rapier Champion.

E.2.8. The Kingdom Arts & Sciences Champion for excellence in their chosen field of arts and science display, to be a representative of the Crown at Interkingdom Events such as Gulf Wars, or Pennsic War, for the Arts and Sciences War Point competitions. The Champion is selected solely at the discretion of the Crown, and there may be more than one Champion selected.

### **E.3. Selection of a Kingdom Royal Notable**

Kingdom Royal Notable competitions are held annually at Kingdom Level Events, unless the Crown sees a need to do otherwise.

- Competitions shall be run by the current Kingdom Royal Notable, as a representative of the Crown, in consultation with the Crown and appropriate Great Officer of State, if applicable
- If the Kingdom Royal Notable is unable to run the competition for their successor, the Crown, in consultation with the appropriate Great Officer of State, shall designate a proxy to run the competition
- Competitions will be announced on the Kingdom Announcements List and in the Kingdom Newsletter's or its' electronic supplement at least twice before the event where the competition takes place
- The current Kingdom Royal Notable, in conjunction with the Crown and appropriate Great Officer of State shall set the details of the competition and judging standards
- Judges should be drawn from the following:
  - The Crown or their proxy
  - The Heirs or their proxy
  - The appropriate Great Officer of State or their proxy
  - The current Royal Notable

- Additional judges may be chosen at the discretion of the Royal Notable
- It is recommended that there are at least three judges
- The Kingdom Royal Notable shall be chosen by the Crown
- Kingdom Royal Notables must be citizens of the Kingdom of Atlantia

#### **E.4. Removal of a Kingdom Royal Notable**

The Crown may remove a Kingdom Royal Notable at Their discretion. If the Kingdom Royal Notable is unable to complete his or her term or is removed early for any reason, the Crown shall direct the appropriate Great Officer of State to hold a competition at the next convenient Kingdom Level Event, or the Crown may choose a successor.